

**MINUTES OF THE PARISH COUNCIL MEETING HELD ON THURSDAY 21<sup>st</sup> June 2018 AT 7.15PM AT  
STENSON FIELDS PRIMARY SCHOOL, STENSON FIELDS**

Present: - Cllrs C Fellows (Chair), R Lisewski, GS Dhillon , K Rogers and P Richardson.

In attendance: - DCllr D Shepherd, CCllr N Atkin, 3 residents and J Irons (clerk).

**PART 1 – NON-CONFIDENTIAL INFORMATION**

1003/18 **APOLOGIES FOR ABSENCE.**

Cllrs P Bonnell (work commitments), K Butterworth and I Baker. Members approved the absences.

1004/18 **VARIATION OF ORDER OF BUSINESS** None

1005/18 **DECLARATION OF MEMBERS INTERESTS** None

1006/18 **PUBLIC SPEAKING**

a) Police - No representative from the police was present.

b) A resident complained of a very high BT telegraph pole having been recently erected outside of her house on Zetland Crescent; it is oversized and another stands just opposite to which this one is linked. BT did not consult residents and its installation disrupted phone and broadband services. The chairman had already spoken to the resident and her husband citing the notice on the pole allowing objections to its placement. DCllr Shepherd offered to speak to district's planning department and revert.

Another resident rued the state of the balancing pond at Saxon Gate; it a health hazard as no fence is present and the grass is long. DCllr Shepherd explained that he constantly reminds the developers, who still own the estate, of their obligations to address. That said the district's enforcement officer has been appraised and will investigate.

The same resident asked of the legality of cars parked on footpaths. While an accepted practice the police will not take action unless twin yellow lines are in place or the car is being driven along the path.

Council appointed a new lengthsman this evening, Steve Hawkrigde (see minute 1011/18 (d) below) who complained of weeds on paths and in the hedgerow near the Bubble Inn. CCllr Atkin will ask county council to address. Steve also thought trees on Wragley Way/ Beufort Road overhang and should be pruned; DCllr Shepherd will ask district's tree officer.

c) District and County Councillor Reports.

**CCllr Neil Atkin:**

1. *The Elvaston Castle Master Plan is now out for consultation. The renovation and alterations are expected to cost c£45m and is a 20-year project. The most controversial element is a new road layout and access to a new car park.*

*CCllr Atkin urged resident to participate in the consultation.*

2. *A traffic count on the main roads around Infinity Park is being conducted to assess the impact of an increase in vehicles once the Garden Village has been built.*

3. *A recent accident in Stenson on Sunday was caused by the driver wearing flip-flops, which is illegal. Elsewhere, 2 trees fell on local roads.*

4. *Severn Trent recently surveyed Stenson Road due to a possible water leak.*

5. *The bridge at Barrow will be closed in July due to C&RT conducting repairs.*

**DCllr Dave Shepherd:**

Stenson Ward Councillors - Cllr Manjit Chahal and David Shepherd's Report to Stenson Fields Parish Council 21st June 2018

*SDDC AGM - Infinity Garden Village - Delegation Procedure CL/12 SCHEME OF DELEGATION*

*The Chief Executive presented the report to Council. Councillor Shepherd made reference to the Planning Services Protocol at 9.4(6) in the report relating to applications for development from government departments. Having*

ascertained that this exclusion from delegated powers existed before the latest revisions, the Councillor queried how the Infinity Garden Village application could have proceeded. The Chief Executive referred to errors made in not notifying Members at the earliest opportunity, but that a vires situation existed in relation to subsequent action taken with committee approval. Reference was also made to the ongoing review of this matter, now nearing completion for report back. Councillor Shepherd wished for it to be recorded that a decision had been made outside the scope of the Scheme of Delegation. The Chief Executive expressed his view that whilst the initiative may have been taken outside the Scheme of Delegation, decisions were taken via the policy committee. Councillor Shepherd felt it would be useful for Members to consider the revisions via tracked changes.

RESOLVED:

In accordance with Council Procedure Rule No. 1.1 (f) of the Council's Constitution, Council approved the amended Scheme of Delegation

(Appendix A to the report), to form Part 3 of the Council's Constitution.

Abstentions: Councillors Chahal and Shepherd

Stenson Ward Councillors maintain that the procedure regarding decision delegation to officers specifically excluded under the protocol where government issues were concerned; the decision to apply for "Garden Village" status was a government initiative. The decision to submit an "Expression of Interest" should have been taken by elected members only. They disagreed with the CEOs statement that the situation had been regularised by a policy committee decision.

New Development – Play Area & Grass Cutting

Once again residents of the new development have contacted Cllrs Chahal and Shepherd to express their disgust at the state of the play area. The dog bins are reported to be full to overflowing and the litter bins likewise. Litter is regularly spread across the play area. Cllr Shepherd has attempted to get a Liaison Meeting with the developers who say that they are unable to comply until the end of July. This was unacceptable so a public meeting between developers and residents was offered and ignored. Cllr Shepherd then asked to meet a representative on site, also ignored. A meeting was then requested with the CEO and senior SDDC officers. A meeting with SDDC Officers has been arranged for 4pm on 21st June 2018, outcome awaited.

A copy of the service level agreement operated by the management company has again been request. Dog Bins is an ongoing problem throughout the new estate. Cllr Shepherd had a meeting with SDDC Direct Services Manager. See below for the notes on the meeting which took place 6th June 2018.

Meeting between SDDC Stenson Ward Councillor, Cllr David Shepherd and SDDC Direct Services Manager to Discuss Various Issues within Stenson Ward – 6th June 2018

Dog Bin Emptying – New Development Stenson Road

Cllr Shepherd outlined the complaints from residents and recounted the number of times he had raised the problem with both the developers and South Derbyshire District Council. The developers had agreed at the Liaison Meetings arranged by Cllrs Chahal and Shepherd to provide 4 dog bins which were installed some time ago. Unfortunately, residents are concerned that the bins overflow on a regular basis; councillors have suggested larger bins in the past. The contract to empty the bins was awarded to South Derbyshire District Council who confirm that they empty the bins twice a week. The SDDC Direct Services Manager proposes to monitor the bins regarding whether they are half full, full or overflowing and inform councillors of the results. If the bins prove to be inadequate, Cllrs Chahal and Shepherd will ask the developers to provide larger bins.

Litter – New Development

Residents on the new development are constantly complaining regarding the amount of litter in the area. Councillors recognise that the developers retain responsibility for the maintenance of the new development, deciding not to transfer responsibility to South Derbyshire District Council. Councillors have been informed that residents are required to pay £100 per year for maintenance. Cllrs Chahal and Shepherd have requested a copy of the management scheme and service level agreement but are yet to receive one, they will ask again for a copy.

Grass Cutting – Stenson Ward

Complaints continue to be raised by residents regarding the cutting of verges and open spaces. The Direct Services Manager recognised that the cutting left something to be desired but he hoped that the new equipment on order will resolve the problem. SDDC is awaiting delivery of four new mowers which will resolve the situation. The old equipment does not cut wet grass well but the new equipment will. In view of the amount of rain recently has highlighted the problem. SDDC have invested in plant and personnel, so it is hoped that grass cutting will improve.

Community Facility

Members of the Liaison Committee were told that construction of the Community Facility would begin in July 2018. Cllrs Shepherd and Chahal have been issued with a schedule showing building will not start until August/September.

*Cllrs Chahal and Shepherd intend to challenge to request SDDC to consider enforcement action if the build is delayed again.*

#### Vandalism

*Resident approached Cllrs Chahal and Shepherd to ask if the footway joining the footway leading to the school and the ASDA shopping centre. The reason for the request being that properties either side of the footway have been burgled and had cars parked on their drives vandalised. Cllrs Chahal and Shepherd issued a newsletter asking residents for their views on closure and also met with residents using the footway to access the school. The response was to reject closure. Cllr Shepherd raised the matter at the Repton Area Forum on 19th June 2018 asking for a CCTV to be affixed to the street lamp at the entrance to the footway.*

#### Flood Liaison Meeting

*Cllr Shepherd attended the meeting on 20th June 2018. He asked the representatives of Severn/Trent and the Environment Agency about the current thinking regarding the SuDS. He speculated that the balancing pond on the new estate must have been amongst the first such pond in South Derbyshire. In view of the various health and safety issues being raised, he asked if advice on them had changed. The Environment Agency said that they had guide lines. The construction industry body CIRIA has a SuDS Manual (C753) with recommendations for it's members. There was not a common understanding between the agencies present. Cllr Shepherd asked that guidance from any agency be circulated and hoped that SDDC would issue guidance to developers soon.*

Matters to Raise at Repton Area Forum - See separate report.

#### Miscellaneous

1. *Trees on Wragley Way pollarding request from residents.*
2. *Foliage on Canal Bridge – Barrow-on-Trent Sinfin Lane/Deep Dale Lane. Canal and River authority cut back 20th June 2018.*
3. *Complaints about telephone poles.*
4. *Parking dispute between residents.*
5. *Trees overhanging the footway to school.*
6. *Water on footway to school*

*Cllrs Chahal and Shepherd hold monthly surgeries in the local school and attend the Stenson Fields Parish Council meetings. Always available to residents and parish councillors.*

In addition Cllr Rogers wondered whether another doctor's surgery will be built at the IGV; DCllr Shepherd has asked for one. Cllr Lisewski added that a recent publication from the Derby Telegraph cited this and other amenities to be built although he questioned the veracity of the article as it is not an official press release.

The clerk had been contacted by a resident at Goathland Rd who complained of a large tree overhanging her property. Cllr Shepherd will ask the SDDC tree officer to visit.

The chairman thanked district and county councillors and residents for their attendances and contributions.

#### 1007/18 **TO APPROVE THE MINUTES OF THE ANNUAL PARISH COUNCIL MEETING HELD ON 17<sup>th</sup> May 2018**

These were approved and accepted as a true record once a minor amendment was made after which they were signed by the chairman.

#### 1008/18 **TO DETERMINE WHICH ITEMS IF ANY TO BE TAKEN WITH THE PUBLIC EXCLUDED - None.**

#### 1009/18 **CHAIRMAN'S ANNOUNCEMENTS AND REPORTS**

Both chairman and vice-chairman attended the recent IGV liaison group meeting on 7<sup>th</sup> June but neither attended the Safer Neighbourhood & Area Forum on 19<sup>th</sup> June.

#### 1010/18 **CLERK'S REPORT & CORRESPONDENCE**

Nothing of note to report as all items are included in minute 1011/18 below.

#### 1011/18 **Matters for Decision or Discussion:**

a) Police Issues/Speed Limits/Road Safety. Cllr Lisewski confirmed that the drivers of 4 travellers vans trawling the area recently were sent police and district enforcement warning letters; the vans disappeared for a while but have returned. He noted that an accident on Stenson Road involving a bus was attended by police and ambulance services but he could not access any details. Cllr Lisewski will confirm the date and send to the clerk who will enquire. Cllr

Richardson added that an accident on Grampian Way occurred on 10<sup>th</sup> June but was unable to access details; clerk to enquire.

b) Saxon Gate at Newton Village Development, Stenson Road; discussed earlier.

c) Environmental issues (Biffa, trees, bulbs, bins etc). Clerk sent an ultimatum to Biffa yesterday after another non-collection from its waste bin at the school and awaits its reply. Trees and bulbs will be discussed at the next meeting on Cllr Baker's return. Clerk received confirmation that the contractor will begin fitting meshing to the Fox Close goalmouth areas next week. Clerk to ask for topsoil to be removed and have the invoice altered accordingly.

d) Lengthsman Scheme including appointment of a new employee. A new lengthsman was interviewed by the chairman and vice-chairman before tonight's meeting and his employment begins tomorrow. He will send his payroll details to either the clerk or payroll technician (or both) and will arrange a DBS check to be conducted for himself. The chairman confirmed that both the 2 new lengthsman (tonight's and last month's appointments) will send their work sheets directly to the clerk. Clerk to send a letter of gratitude to the retiring lengthsman for his service and dedication.

The current lengthsman forwarded the following comments to the clerk over which members made decisions:

1. *The notice boards at Wragley Way, Arleston Lane and the one at the back of the school all seem to be suffering by losing layers of wood obviously from the rain. **Resolved:** clerk to obtain a quote for 4 new boards with the Wragley Way board a priority.*

2. *There is a protex notice placed on the Beaufort Road street sign (Stenson road end), I'm not sure it has permission or needs it. **Resolved:** lengthsman may remove these advertising signs at will.*

3. *Both dog bins (one at the top of the football field on the right going through to the pub car park and the one just opposite the Pilgrims Way play park) are obscured by the overhanging trees, maybe putting people off using them. **Resolved:** no action at present as we are in the middle of the bird-nesting season.*

4. *People are picking up the dog mess around several areas and just leaving bags randomly on the ground. **Resolved:** clerk to ask the dog patrol warden to visit and take action if culprits are observed.*

5. *The gates on the children's play area no longer close properly due to them having dropped. **Resolved:** clerk to ask SDDC to repair.*

6. *What should I do if there is a lot of glass that is not easily picked up with the pickers? **Resolved:** clerk to furnish lengthsman with details of a company dealing in tools to address this.*

e) Website designer update. **Resolved:** clerk awaits a new designer's creation of a template for another council before progressing so this item to be held over to the next meeting.

f) Reply from Cllr Atkin over social care provision within the council tax (if any). None and Cllr Atkin was not asked tonight so held over to the next meeting.

g) Reply from City Council & Davidsons over yellow lines at Wragley Way. None although when raised at the IGV meeting a Derby City council officer assured he will consider the possibility.

h) To consider upgrading the Ledbury Chase play equipment. **Resolved:** held over to the next meeting.

i) Notice board duty. **Resolved:** clerk to furnish future agendas to the new lengthsman for them to post on notice boards.

j) Outcome of the Infinity Garden Village Liaison Group meeting on 7th June; discussed earlier.

k) Outcome of the Repton Area Forum meeting on 19th June; discussed earlier.

## 1012/18 PLANNING

### Applications

9/2018/0512 - THE ERECTION OF A TWO STOREY SIDE EXTENSION AT 51 GLENMORE DRIVE STENSON FIELDS.

**Resolved:** no objection.

9/2018/0517 - THE ERECTION OF A WOODEN BOUNDARY FENCE ON TOP OF EXISTING BRICK WALL AT 2 TULLA CLOSE STENSON FIELDS. **Resolved:** no objection.

Decisions.

9/2018/0014 - THE ERECTION OF A FIRST FLOOR SIDE EXTENSION, GARAGE CONVERSION AND SINGLE STOREY REAR EXTENSION AT 18 WITTON COURT STENSON FIELDS. Householder Permission Granted

1013/18 **FINANCE**

a) Accounts for payment

<b>Cheque No</b>	<b>Payee</b>	<b>Total £</b>
002170	J Irons – Clerk’s salary May – June	504.01
002170	J Irons - clerk expenses (see attached sheet) May – June	36.20
002171	S Lisewski - Lengthsman pay May	93.05
002172	J Harvey - Lengthsman pay May	20.45
002173	HMRC –employee’s tax & NI May – June	137.30
002174	DCC – clerk’s pension May – June	152.12
002175	SDDC – new dog bin on Blankney Close	585.60
<b>TOTAL</b>		<b>1528.73</b>

(b) Income – bank interest on 30<sup>th</sup> April £ 5.16  
 HMRC repayment of VAT 2017-18 on 14<sup>th</sup> May £1391.18

(c) Bank balances as at 24<sup>th</sup> May 2018 £25048.78 (current account);  
 £ 5574.20 (reserve account).

(d) Clerk to send a letter to the bank signed by 2 signatories sanctioning the release of information over accounts to the clerk for bookkeeping purposes only.

1014/18 **TO RECEIVE FEEDBACK AND REPORTS FROM COUNCIL REPRESENTATIVES ON OUTSIDE BODIES**

Cllr Rogers did not attend the last PPG meeting but commented that the Holybrook surgery has lost a room in the refurbishments, dates of meetings constantly change and complaints abound.

1015/18 **ITEMS FOR INFORMATION**

The clerk circulated 2 items.

1016/18 **Agenda items for the next meeting.**

- Environmental issues (Biffa, trees, bulbs, bins, etc);
- Website designer update;
- Reply from CCllr Atkin over social care provision within the council tax (if any);
- To consider upgrading the Ledbury Chase play equipment.

1017/18 **DATE OF NEXT MEETING**

The next Ordinary Parish Council meeting will be held on Thursday 19<sup>th</sup> July 2018, commencing at 7:15pm and will be held in the Stenson Fields Primary School.

There being no other business, the Chairman thanked attendees and closed the meeting at 9:25pm.

Signed..... Date.....