

**MINUTES OF THE ANNUAL PARISH COUNCIL MEETING HELD ON THURSDAY 21ST MAY
2015 AT 7.30PM AT STENSON FIELDS PRIMARY SCHOOL, STENSON FIELDS**

Present: - Cllrs C Fellows, R Lisewski, K Butterworth, P Richardson, P Bonnell, K Rogers, G Dhillon

In attendance: Mrs J Storer (Clerk), County Cllr R Davison (to 8:07pm), District Cllr D Shepherd (from 7:42pm to 8:07pm).

Apologies: - Apologies were received from Cllr D Shepherd who would be arriving late due to a prior meeting at SDDC.

345/15 ELECTION OF CHAIRMAN

Cllr Fellows was proposed by Cllr Lisewski. There were no other nominations.

RESOLVED: Cllr Fellows was unanimously elected as Chairman of the Parish Council.

346/15 CHAIRMAN TO TAKE AND SIGN THE DECLARATION OF OFFICE

Cllr Fellows signed the Declaration of Office of Chairman.

347/15 ELECTION OF VICE CHAIRMAN

Cllr Lisewski was proposed by Cllr Dhillon. There were no other nominations.

RESOLVED: Cllr Lisewski was unanimously elected as Vice Chairman of the Parish Council.

348/15 VICE CHAIRMAN TO TAKE AND SIGN THE DECLARATION OF OFFICE

Cllr Lisewski signed the Declaration of Office of Vice Chairman.

349/15 COMPLETION OF REGISTER OF INTERESTS

All Councillors completed their Register of Interests. The Clerk will redact the signatures and place the Registers on the Parish Council website; copies will also be sent to the Monitoring Officer at SDDC.

350/15 APPOINTMENT OF COMMITTEES – IF REQUIRED

RESOLVED: no Committees were established.

A Finance Working Party will be established of Cllr Dhillon, Cllr Richardson and Cllr Fellows.

The Parish Council did not establish any Terms of Reference for the Working Party, the remit of the Working Party will be to consider and make recommendations on the staff pay rises and for the annual budgets.

351/15 APPOINTMENT OF CLLRS TO EXTERNAL BODIES AND ARRANGEMENTS FOR REPORTING BACK

RESOLVED: Cllr Fellows and Cllr Lisewski will attend the Safer Neighbourhood and Area Forums.

Cllr Fellows is a Governor at the Primary School in his own right; not as an appointment by the Parish Council; however, Cllr Fellows will, if permitted by the School, provide reports to the Parish Council of matters affecting the Council.

352/15 TO REVIEW THE STANDING ORDERS

RESOLVED: there are no amendments to the Standing Orders, and they remain as circulated.

353/15 TO REVIEW THE FINANCIAL REGULATIONS

RESOLVED: there were no amendments to the Financial Regulations and they remain as circulated without any amendments.

354/15 **REVIEW OF INVENTORY OF LAND AND ASSETS INCLUDING BUILDINGS AND OFFICE EQUIPMENT.**

RESOLVED: To accept the inventory of assets as previously circulated by the Clerk.

355/15 **REVIEW AND CONFIRMATION OF ARRANGEMENTS FOR INSURANCE COVER IN RESPECT OF ALL INSURED RISKS.**

The Clerk had obtained two insurance quotes, the details of which were provided to the meeting.

RESOLVED: To accept the quote from Came & Company. The policy will be taken for one year and reviewed at the next Annual Parish Council meeting.

356/15 **REVIEW OF THE COUNCIL'S AND/OR EMPLOYEES' MEMBERSHIPS OF OTHER BODIES.**

Currently the Parish Council is only a member of DALC. None of the employees were seeking membership of any bodies.

RESOLVED: to continue to have membership of DALC.

357/15 **REVIEW OF THE PARISH COUNCIL'S POLICIES.**

All policies of the Parish Council have been reviewed during the year from May 2014.

RESOLVED: As the policies have been reviewed in the year, it was agreed they continue without amendment or alteration.

There being no further business, the Chairman closed the Annual Meeting of the Parish Council at 7:42pm and immediately moved to the Ordinary section of the meeting.

358/15 **DECLARATIONS OF INTEREST**

No declarations of interest were made.

359/15 **TO GRANT ANY DISPENSATIONS RELATING TO DECLARED INTERESTS**

None granted.

360/15 **PUBLIC SPEAKING**

a) Police

No representative from the police were present and no report had been provided.

b) District Councillor

Cllr Shepherd reported that at the weekend, he will meet with local residents, this follows on from the fatality at the new estate earlier in the month. It was accepted that speed was not a factor in this tragedy and other reasons exist for the sad event.

Anti social behaviour around the area of the pub continues and a meeting is to be held shortly with the Police, SDDC and the landlord, to discuss remedies to address the problem.

Cllr Shepherd had placed a Freedom of Information (FOI) request for accident information since 2012 in areas which already have a Vehicle Activation Sign (VAS). Since this date, very few VAS have been installed and Cllr Shepherd has requested further information from DCC about accidents, VAS and preventative measures.

Cllr Shepherd is to hold a meeting with the developers about the need to make progress with the proposed community centre and to seek resolution on other matters which remain outstanding by the developers, for example the installation of fencing, the lack of a gate at the balancing pond, the leaning lamppost.

Numerous complaints have been received about the re-routing of the Number 37 bus. A consultation exercise is to take place next week, carried out by Arriva, which Cllr Shepherd will attend. Cllr Bonnell reported problems with the Number 38 bus which frequently does not arrive or arrives late.

Cllr Shepherd on behalf of the Parish Council will make enquiries as to the income the bus companies receives now that two buses are required as opposed to the one bus before the re-

routing decision was made.

c) County Councillor

Cllr Davison read a report on the past year and on what he anticipates the future needs and requirements of the Parish, and District to be. The report was accepted and no comments were raised.

8.07pm Cllr Shepherd and Cllr Davison left the meeting.

d) Members declaring an interest

No declarations were made.

361/15 **TO APPROVE THE MINUTES OF THE MEETING HELD 16th APRIL 2015**

The minutes of the Ordinary Parish Council meeting held on 16.04.15; as previously circulated, were approved as a correct record and signed by the Chairman.

362/15 **TO DETERMINE WHICH ITEMS IF ANY TO BE TAKEN WITH THE PUBLIC EXCLUDED**

No items were deemed necessary to be taken with the public excluded.

363/15 **CHAIRMAN'S ANNOUNCEMENTS**

No report was provided.

364/15 **CLERK'S REPORT**

The Clerk's report had been previously circulated to all Councillors. The report was accepted without amendment.

The new website was welcomed and Cllrs expressed their pleasure at the quality of the site. A suggestion was made and accepted to include links on the website for SDDC, DCC, the Clean Team.

365/15 **CORRESPONDENCE**

The following correspondence was received and accepted :-

1. DALC – various circulars
2. Emails from Cllr Shepherd re Wragley Way street nameplate
3. Emails from Cllr Shepherd re Bus Route 37
4. SDDC – Civic Council meeting – 28th May 2015 at 6.00pm
5. Western Power – Seeking clarification as to current owner for the payment of wayleaves
6. Barrow upon Trent PC – copying in to the request made to SDDC for an update on the proposed boundary review
7. Derbyshire Law Centre – Offer of membership of the organisation
RESOLVED to join as a member.
8. Mr S Batchelor – Offering further clarification about the issuing of conditions on planning applications
Cllr Shepherd has offered to pursue this matter on behalf of the Parish Council
9. Enquiry made via the website about the ownership of the conifer trees at Fox Close

366/15 **FINANCE**

a) The following accounts were authorised for payment:-

1890	Mrs N Cooper – website construction & Maintenance	£227.46
1891	Mr B Wood – Internal Audit	£44.10
1892	Cancelled	
1893	Mrs K Fellows – salary	£89.10
1894	Mr S Lisewski – salary & expenses	£140.60
1895	Mrs J Storer – salary	£223.50
1896	Cancelled	

1897	DCC – pension deduction for May '15	£66.00
1898	Mrs J Storer – expenses	£14.37
1899	Mr C Fellows – Chairman's allowance	£25.69
1900	Came & Co – insurance 2015/16	£476.52
1901	HMRC – May deductions	£476.52

b) Review of Risk Assessments

No amendment of the risk assessments were required.

c) Insurance Renewal

This had been discussed fully in the Annual Parish Meeting and no further comments were made.

d) Waste Collection Agreement

This was deferred to the next meeting.

367/15 **PLANNING**

Applications

9 2015 0329 – The proposed single storey extension at 3 Caerhays Court, Stenson Fields.
NO OBJECTIONS

9 2015 0311 – The erection of an extension at 67 Beaufort Road, Stenson Fields
The Council noted that the garage had been converted but no planning approval for the conversion could be located by Cllrs for this property. Discussions then took place about the restricted covenant in place which affects the whole of the Estate and the inconsistencies in planning conditions imposed by SDDC was revisited.

9 2015 0337 – The proposed conservatory at 23 Zetland Crescent, Stenson Fields
NO OBJECTIONS

9 2015 0408 – The proposed single storey rear extension, with eaves of 2.3m and maximum height of 3.9m extending 3.5m from the rear wall at 1 Zetland Crescent, Stenson Fields
NO OBJECTIONS

9 2015 0233 – The proposed extension and alterations at 48 Outram Way, Stenson Fields.
NO OBJECTIONS

Decisions

9 2015 0085 – The erection of an extension and retention of side access gates at 1 Braemar Close, Stenson Fields
GRANTED, subject to conditions

368/15 **CO-OPTION OF PARISH COUNCILLOR**

As per the Clerk's report, there are four vacancies on the Parish Council, and one expression of interest has been received. Consideration was given to this expression of interest and to the candidate.

RESOLVED to co-opt Mr Ian Baker as a Parish Councillor.

369/15 **POLICE ISSUES/ SPEED LIMITS/ ROAD SAFETY**

A street nameplate on Grampian Way has been damaged by a vehicle; this has been reported to SDDC.

Discarded drug pouches have been found again and the re-emergence of a possible drugs problem will be raised at the next Safer Neighbourhood meeting.

The potholes reported to DCC last month are still awaiting attention, along with the road

marking at Glencroft Drive.

The meeting discussed the continuing speeding problem on Grampian Way and the need for a pedestrian crossing. Cllr Shepherd reported earlier in the meeting that he is meeting with residents about a number of matters and he will be requested to feedback to the Parish Council the concerns of the residents which may assist in the efforts to change the speed limit.

370/15 **SAXONGATE**

No further discussions took place.

371/15 **PROPOSED COMMUNITY CENTRE UPDATE AND TO CONSIDER WHETHER THE PARISH COUNCIL WILL AGREE TO TAKE ON THE MANAGEMENT OF THE COMMUNITY CENTRE.**

Further to Ian Hey's attendance at the last Parish Council meeting, Ian Hey has enquired if the Parish Council will agree to manage the Community Centre as this will provide the Developers with a recognised body to hold discussions with. Cllr Dhillon provided arguments for the Parish Council to take on the management of the Centre, whilst Cllr Lisewski argued against the proposal.

The Parish Council agreed that there was no desire to take on or to set up the Community Centre but the Parish Council will be willing to nominate a representative from the Parish Council to be on the management group. The Parish Council is willing to await the results of the meeting which Cllr Shepherd is to hold with the Developers before any final decision is made.

372/15 **LENGTHSMAN SCHEME**

No matters were raised.

373/15 **TO CONSIDER WHETHER TO UNDERTAKE A NEIGHBOURHOOD DEVELOPMENT PLAN (NDP)**

Cllr Lisewski provided some information from the internet of NDPs which have been completed and of others that have failed to be completed.

RESOLVED to defer the decision as to whether to undertake a NDP until the Local Plan is agreed and the boundary review is clarified.

374/15 **ENVIRONMENT**

- a) The grass cutting by SDDC has started; the quality of the cuts is considered to be poor. The Clerk will report this to SDDC.
- b) There are three missing bollards on the Asda Link path, with other bollards missing on Portman Chase. The Clerk will report these to SDDC.

375/15 **BOUNDARY CHANGE**

A meeting is to be arranged with SDDC and both Parish Councils for early June. Cllrs Fellows and Lisweski and the Clerk will attend this meeting and report back to the full Parish Council in June.

376/15 **CONSULTATIONS**

No consultations have been received.

377/15 **PRESS RELEASES**

No press releases will be made.

378/15 **ITEMS FOR INFORMATION**

No information was exchanged.

379/15 **DATE OF NEXT MEETING**

The next meetings of the Parish Council will be held on 18th June 2015 at Stenson Fields Primary School at 7.15pm

There was no further business and the Chairman closed the meeting at 9.30pm.

Signed..... Date.....