

**MINUTES OF THE ORDINARY PARISH COUNCIL MEETING HELD ON THURSDAY 16th
APRIL 2015 AT 7.15PM AT STENSON FIELDS PRIMARY SCHOOL, STENSON FIELDS**

Present: - Cllrs R Lisewski (Chair), K Butterworth, P Richardson, P Bonnell, K Rogers, G Dhillon

In attendance: Mrs J Storer (Clerk), District Cllr D Shepherd (to 8.22pm), County Cllr R Davison (from 7.35pm to 8.22pm), Mr Ian Hey (SDDC Community Partnership Officer left at 7.55pm), PCSO Coldicott & PC Ball (both left at 7.34pm).

Apologies: - Apologies were received from Cllr C Fellows (holiday).

322/15 DECLARATIONS OF INTEREST

No declarations of interest were made.

323/15 TO GRANT ANY DISPENSATIONS RELATING TO DECLARED INTERESTS

None granted.

324/15 PUBLIC SPEAKING

a) Police

PCSO Coldicott introduced PC Ball who has taken over from PC Collins, following his redeployment to Swadlincote.

Recently there have been a few break ins of cars, mainly those which have had items on display. Reminders were given to remove items from vehicles.

Patrols have been happening as per the priority list but little activity has occurred during these patrols. A record of thanks was extended to the police for their patrols which have been noted and welcomed by the community. There is a free number plate security check being carried out on 7th May at Findern Garden Centre between 3pm and 6pm.

Cllr Lisewski had reported to the police, the discovery of a knife in a shrubbery on Grampian Way. No action is being taken by the police on this occasion, due to possible contamination of forensic evidence.

Fox Close continues to suffer from littering and it was noted that this was particularly bad at the weekend; when the weather was fine and people congregate in the public open spaces. Excessive speeding was again reported to the police; PC Ball will try to visit the area with a laser speed gun, but this is subject to resources.

Cllr Shepherd reported that some anti social behaviour has occurred at the pub in the past and made a request for the police to continue to check the area. PCSO Coldicott reported that a check was made the previous night and checks are made on Friday and Saturday nights.

7.34pm, there being no further matters raised for the police, both officers left the meeting.

b) Ian Hey – SDDC Community Partnership Officer

Mr Hey introduced himself and explained the purpose of attending the meeting was to encourage the Parish Council to participate in a Neighbourhood Development Plan (NDP).

7.35pm Cllr Davison arrived.

Mr Hey explained what a NDP was and how they operate. Confirmation was given that a NDP can extend to adjoining parishes which can then be encompassed/incorporated into a designated area for a NDP. There are no costs associated with a designation of an area but the area and content does need to conform to planning policies. Later in the NDP process there is a need to engage planning specialists. The NDP will not prevent development but it provides a formal means of the Community having influence over future development in its location, including size and format. All this must be in line with the District Council's Local Plan. Grant

funding is available for the majority of the costs of producing a NDP and the process can take around 18 months to complete.

Once a NDP is adopted then the percentage of any Community Infrastructure Levy (CIL) which will go to the Parish Council is increased. This funding can then be used for any purpose which the Parish Council wishes to use it for, provided it is spent legally and within the Parish Council's remit.

Some handouts and guides which provide an explanation of NDPs were left for the Councillors.

Ian Hey then turned to the Community Centre. He had spoken with the planning officer at SDDC who considers that the developers have not complied with the S106 provisions and as a consequence, a letter has been issued today to the developers for their comments and answers on this allegation of non compliance. A response is required within 14 days and failure to respond could result in enforcement action being taken. Ian Hey asked the Parish Council to consider taking on the management of the Community Centre until a management group could be established; this would have the effect of providing a group which the developers could liaise with.

7.55pm Mr Hey was thanked for his attendance and for the information he provided and he left the meeting.

c) District Councillor

Cllr Shepherd reported that he had met Martin Buckley (SDDC Tree Officer) who advised that Stenson Fields has the most complaints about trees but the Oak trees and the trees at Fox Close were not discussed. Cllr Shepherd stated that he will follow up on these items.

Cllr Shepherd has written to Arriva in support of the representations made by Cllr Davison about the change of the Number 37 bus route.

There has been limited work carried out at SDDC due to the purdah period but he did confirm that a letter about alleged breaches of S106 has been sent to the developers of Saxongate.

At the last meeting, Cllr Shepherd provided a report about possible enforcement action being taken against a property owner at Lundie Close (Min 300/15). The allotted time for reparation has passed but the Enforcement Officer has now given the property owner to early May to resolve the problems.

d) County Councillor

Cllr Davison commented that he had noticed that some trees had been planted near to Pilgrims Way and Stenson Road, but the species is unknown and as a consequence, any potential future problems with these trees cannot be assessed.

The leaning lamp post (Min 300/15 c) was reported to DCC who in turn contacted the developers for them to resolve; no action has yet been taken.

Cllr Davison has complained to Arriva about the change to the route of the number 37 bus. He has expressed his disappointment and dissatisfaction with the replies received. Arriva has stated that a review will be held in the summer and it was suggested that the Parish Council attend this review meeting.

Following discussion about the problems resulting from the changes to the bus route; it was agreed that the County, District and Parish Councillors will accept the offer and will attend the review meeting.

A local historian of Sinfin contacted Cllr Davison about the establishment of a Sinfin and Stenson Fields NHW. It was commented that there is a NHW coordinator in Stenson Fields but contact has not occurred for a substantial period of time. Cllr Dhillon agreed to make enquiries with the coordinator to establish if the NHW is still functioning. It was agreed to inform Cllr Davison if there was any interest in a joint NHW with Sinfin.

Cllr Davison has received comments from some residents who consider that the increase in burglaries is as a result of the street lighting being turned off between midnight and 5.30am. He requested to be informed if others are of the opinion and he will make representations to DCC for the lights to be reinstated.

8.22pm Cllr Shepherd and Cllr Davison left the meeting.

e) Members declaring an interest
No declarations were made.

325/15 **TO APPROVE THE MINUTES OF THE MEETING HELD 19th MARCH 2015**

The minutes of the Ordinary Parish Council meeting held on 19.03.15; as previously circulated, were approved as a correct record and signed by the Chairman.

326/15 **TO DETERMINE WHICH ITEMS IF ANY TO BE TAKEN WITH THE PUBLIC EXCLUDED**

No items were deemed necessary to be taken with the public excluded other than that already listed.

327/15 **CHAIRMAN'S ANNOUNCEMENTS**

No report was provided.

328/15 **CLERK'S REPORT**

The Clerk's report had been previously circulated to all Councillors. The report was accepted without amendment.

329/15 **CORRESPONDENCE**

The following correspondence was received and accepted :-

1. DALC – various circulars
2. PC Collins – Email to advise that the police are unable to provide any assistance with the reported parking problems and the speeding matters, due to limited resources.
3. PC Collins – Email on 01.04.15, to advise that he is relocating to the Swadlincote Police Station and that there will be no replacement. Mercian 2 & 3 will merge until the closure of Melbourne Station in 2016/17
4. R Davison – copy of email sent to bus company regarding change in bus route

330/15 **FINANCE**

a) The following accounts were authorised for payment:-

1883	Mrs J Storer - expenses	£59.53
1884	HMRC – April deductions	£73.20
1885	Mr J Harvey – April salary	£52.80
1886	Mrs K Fellows – April salary & expenses	£184.30
1887	Mr S Lisewski – April salary & expenses	£117.55
1888	Mrs J Storer – April salary	£240.00
1889	DALC – subscriptions 2015/16	£718.41

b) Review of Risk Assessments

No amendment of the risk assessments were required.

c) To approve the accounts for the year ending 31st March 2015, subject to internal audit
The accounts for the year ending 31st March 2015, were circulated to all councillors prior to the meeting. There were no comments made about the accounts.

RESOLVED to accept and approve the accounts for the year ending 31.03.15 as previously circulated and without amendment.

d) To complete the Annual Audit Return for the year ending 31st March 2015

The individual questions raised in the annual audit return were read to the meeting and individual answers provided to each question.

RESOLVED the annual audit return was completed. There were no negative responses given.

- 331/15 **PLANNING**
No planning applications have been received.
- 332/15 **TO ADOPT THE HEALTH & SAFETY POLICY**
The policy had previously been circulated to all Councillors.
RESOLVED to accept the policy without change.
- 333/15 **WEBSITE**
The Clerk provided a verbal report on the progress of the website; various pieces of information and pictures have been sent to the webmaster and the site is now established in a basic format. The Clerk will circulate the web address for Councillors to view the website.
- 334/15 **POLICE ISSUES/ SPEED LIMITS/ ROAD SAFETY**
There was no further matters raised relating to the police.
Potholes continue to be a problem and a number of large potholes, which are causing problems to motorists, were listed.
RESOLVED the Clerk was instructed to pass this list onto the Highways Dept and to seek their repair.
- 335/15 **SAXONGATE**
No further discussions took place.
- 336/15 **COMMUNITY CENTRE**
No further discussions took place. The consideration of the suggestion made by Ian Hey, for the Parish Council to take on the management of the Community Centre will be discussed at the May meeting.
- 337/15 **LENGTHSMAN SCHEME**
No matters were raised.
- 338/15 **RECREATION AREAS INCLUDING THE PROPOSAL FOR THE PURCHASING OF PLAY EQUIPMENT FOR THE PLAY AREAS.**
a) The Clerk reported that Streetscape do not provide a maintenance contract for their equipment, but the Clerk provided a report on another Parish Council who received good service from the organisation following an act of vandalism. The Clerk also reported that as the Parish Council does not own nor have a lease on the land at Fox Close, it cannot make a grant application under the Awards for All scheme for the new play equipment. Mr Ian Hey has worked with the Parish Council and identified that the Parish Council could make a similar application under a grant scheme operated by Lafarge. Lafarge would fund up to £20,000 of play equipment.
RESOLVED to make an application to Lafarge for new play equipment, but this will be for the original scheme of £10,000.
b) There is some obscene graffiti on the main equipment at Fox Close.
RESOLVED the Clerk was instructed to report this to SDDC and to request that the offence material is removed.
- 339/15 **ENVIRONMENT**
a) The “No Fouling “stickers have been erected. Councillors have noticed that instances of dog fouling have substantially decreased. The Neighbourhood Warden has been active in the area; stenciling at Zetland Crescent POS and erecting notices. It was agreed that it would be useful to have the stenciling done at the open space adjacent to Stenson Road, leading towards the railway bridge. It was reported that the Neighbourhood Warden had come close to catching a perpetrator of dog fouling and it hoped that the Warden will be successful in the immediate future.

BOUNDARY CHANGE

340/15 No further information has been received.

CONSULTATIONS

341/15 No consultations have been received.

PRESS RELEASES

342/15 No press releases will be made during the period of purdah.

ITEMS FOR INFORMATION

343/15 No information was exchanged.

DATE OF NEXT MEETING

344/15 The next meetings of the Parish Council will be held on 21st May 2015 at Stenson Fields Primary School. There will be three meetings held on the same night; these are as follows

1. The Annual Meeting of the Parish @ 7.15pm
2. The Annual Meeting of the Parish Council @ 7.30pm
3. The Ordinary Meeting of the Parish Council @ 7.45pm

There was no further business and the Chairman closed the meeting at 9.07pm.

Signed..... Date.....