

**MINUTES OF THE ANNUAL PARISH COUNCIL MEETING HELD ON THURSDAY 18<sup>th</sup> May 2017 AT 7.15PM  
AT STENSON FIELDS PRIMARY SCHOOL, STENSON FIELDS**

Present: - Cllrs C Fellows (Chair), P Richardson, K Rogers, R Lisewski, A Singh, and K Butterworth.

In attendance: - 1 resident and J Irons (clerk).

**PART 1 – NON-CONFIDENTIAL INFORMATION**

**825/17 Election of Chairman.**

Cllr Fellows was proposed by Cllr Butterworth and seconded by Cllr Lisewski. **RESOLVED:** Cllr Fellows was elected and duly signed his declaration of acceptance of office form.

**826/17 Election of Vice-Chairman.**

Cllr Lisewski was proposed by Cllr Rogers and seconded by Cllr Richardson. **Resolved:** Cllr Lisewski was elected and duly signed his declaration of acceptance of office form.

**827/17 Apologies for Absence.**

Cllrs P Bonnell, G Singh (work commitments) and I Baker (personal issue); CCllr N Atkin, DCllrs M Chahal and D Shepherd (attending the SDDC AGM).

828/17 **VARIATION OF ORDER OF BUSINESS** None

829/17 **DECLARATION OF MEMBERS INTERESTS** None

830/17 **Declaration of councillors' agreement to abide by the Code of Conduct.** Members present duly agreed to abide by the code.

**831/17 PUBLIC SPEAKING**

a) Police - No representative from the police was present and no report had been provided.

b) District and County Councillor Reports

The chairman thought it considerate to express the council's thanks to Rob Davison, the outgoing county councillor for all of his hard work, commitment and financial grant support during his tenure. Members **agreed** that the clerk write to Rob.

**DCllr Dave Shepherd arrived with a resident at 7.25pm.**

The resident was appreciative of instructions being attached to the play equipment on Fox Close but is dismayed that these have been removed/ peeled off, probably through vandalism; she had brought them with her this evening. Cllr Lisewski suggested that a lengthsman inspect the signs in future to ensure they are in place.

1. DCllr Shepherd instigated the removal of travellers from Grampian Way after getting the police and SDDC's legal team involved. Travellers had gained access to the site due to poor maintenance of the area and short-cuts. District council has dedicated sites for such groups and so it is disappointing this happened. DCllr Shepherd will inspect the site next week with Zoe Sewter to inspect rotten bollards and said new ones have been ordered. Cllr Lisewski thought Zetland Crescent may be an area at risk of encampment in future because it is not bollarded.

2. DCllr Shepherd believed that the new bin on Wragley Way is not being used for dog waste; it needs a yellow sticker attaching denoting use as a dog bin which he will pursue.

3. Cllr Lisewski rued that he has reported a water leak on Stenson Road several times to Severn Trent but the pool remains. DCllr Shepherd will report this at the flood liaison meeting on 22<sup>nd</sup> June. The chairman reiterated that he wished to have both a 30mph speed limit and a pedestrian crossing on Stenson Road argued more robustly; DCllr Shepherd will raise these at the Safer Neighbourhood meeting on 26<sup>th</sup> June. Cllr Richardson asked about the lack of a

community facility at Saxon Gate; DCllr Shepherd will raise this at SDDC's planning meeting at end-May. Cllr Lisewski is concerned about the management charge at Saxon Gate (costing residents c£100 per year). The district councillor is making enquiries over its validity.

Cllr Butterworth has witnessed excessive car parking at the Stenson Bubble recently which results in overtaking cars presenting a danger to oncoming traffic. Cllr Lisewski is annoyed at delays at the temporary traffic lights at the junctions of Stenson Road with Blagreaves Lane and Goodsmoor Road (where new traffic lights are being installed). Often there is no work being conducted which creates a backlog of traffic. Cllr Shepherd will look into but added this is probably a City Council issue.

The chairman was most disappointed that the appeal of a planning decision involving 166 Wragley Way had been granted believing it to be legalised theft of un-adopted land (see minute 838/17).

DCllr Shepherd left at 7.55pm.

#### **Cllr Neil Atkin**

1. In his absence Cllr Atkin had previously circulated a report of which part is shown below:

*Chairman,*

*Thank you for allowing me to introduce myself to everyone.*

*Firstly, I would like to give credit where it is due to the previous County Councillor Rob Davison who I believe worked for all his constituents in the Aston Division and at times was under pressure to deliver a satisfactory solution to many problems that had arisen over the 4 years in office. He was a hard working Councillor and his appreciation, efforts and input were well received at County Hall in Matlock and on that note, I would like to wish him well for the future. As I have been duly elected my appointment as County Councillor does not become official until the Annual Council AGM on 24<sup>th</sup> May.*

*Until then, I will shortly be issued with a contact email address to receive any enquiries and in the meantime the clerk may contact me on my District Council contact details on matters requiring urgent queries or responses.*

*To clarify for audit purposes may I ask the Parish Council to submit any questions in advance of a PC meeting to enable answers to be reported in advance or should a question be raised at the meeting by a Parish Councillor / member of public to be sent to me to be looked into and resolved as a matter of public record.*

#### **Member Surgeries:**

*I have yet to discuss my member surgery arrangements to cover the local Parish Areas listed at the top of my report and will report back at the next meeting. In the meantime I shall be available by appointment to visit individuals to address their enquiries.*

#### **Appointments:**

*My County Council appointments thus so far are:*

*Vice- Chairman – Pensions & Investments Committee*

*Derbyshire Combined Fire Authority*

*Derby & Derbyshire Development Plans Joint Advisory Board*

#### **Outside Bodies:**

*Elvaston Castle & Country Park Members Working Party*

*Elvaston Quarry Liaison Committee*

*Museum of the Mercian Regiment (Worcestershire & Sherwood Foresters Collection)*

*Nottingham East Midlands Airport Independent Consultative Committee*

*As a dual hatter I am also a member for South Derbyshire District Council for the Aston ward which does not include Stenson Fields / Stenson & Twyford, this shall be covered by colleagues David Shepherd and Manjit Chahal. Please note: I shall cover all County Council matters.*

#### **Chairman of Derbyshire County Council:**

*Councillor Linda Chilton - represents Melbourne Division will be the authority Chairman for the next two years with George Wharmby - represents Glossop & Charlesworth Division as Deputy Chairman.*

#### **To Conclude:**

*I hope to join you at a future meeting and look forward to working with members of Stenson Fields Parish Council.*

**832/17 TO APPROVE THE MINUTES OF THE (2) MEETINGS HELD ON 20<sup>th</sup> April 2017**

These were approved and accepted as a true record after which they were signed by the chairman.

833/17 TO DETERMINE WHICH ITEMS IF ANY TO BE TAKEN WITH THE PUBLIC EXCLUDED - None.

834/17 CHAIRMAN'S ANNOUNCEMENTS AND REPORTS None.

835/17 CLERK'S REPORT & CORRESPONDENCE

1. DALC seminar update. Clerk gave a summary of the recent event he attended and circulated copies of some of the presentations.
2. Updated budget (including audited figures). Clerk had previously circulated these and gave a very brief summary; this to be continued in the next meeting.

836/17 Appointment of members to Committees & Sub Committees, working parties and/or external bodies.

1. Cllr Fellows is a Governor at the Primary School but as such does not represent the parish council. However, if permitted by the School, he may provide reports emanating from Governor's Meetings.
2. Cllr Rogers will attend the local health committee.
3. The Finance Group to comprise Cllrs Fellows, Lisewski, Dhillon and Richardson.
4. Barrett Liaison meetings; Cllrs Lisewski, Bonnell and A Singh.
5. No members to be appointed as Safer Neighbourhood meeting representatives at this time although this may be reviewed.

837/17 Matters for Decision or Discussion:

a) Police Issues/Speed Limits/Road Safety. Discussed earlier although Cllr Rogers saw a traveller's van on Stenson Road, near the bridge, after their recent departure. Cllr Butterworth said cars are speeding and not following diversion signs at the bridge between Stenson Fields and Barrow. He suggested that '*unsuitable for traffic*' and '*no access*' signs should be present. Cllr Butterworth also complained of noisy and speeding motorbikes on Wragley Way. Also, dead birds have appeared on the canal at Barrow. Despite not being in Stenson Fields clerk will tell CCllr Neil Atkin. Cllr Lisewski noted that cars continue to park on the shaded area surrounding the Grampian Way roundabout; one was parked for 3 days recently. He rang the police and was told it presents no danger or obstruction. Clerk to ask Sergeant Graham Summers.

Cllr Singh noticed children playing on and damaging fences around the play area at Saxon Gate and a panel had collapsed; clerk to report to DCllr Shepherd.

b) Saxon Gate at Newton Village Development, Stenson Road. Cllr Singh is concerned that dog owners do not control their pets sufficiently. Dogs are often not on leads and Cllr Singh's parents have been attacked. Clerk to ask SDDC for an environmental officer to visit the estate.

c) Lengthsman Scheme. The chairman handed the lengthsman's work sheets to the clerk. The noticeboard on Pilgrims Way has been vandalised; the chairman will ask Jack to repair it. Cllr Lisewski asked if a lengthsman would check the play equipment at Fox Close regularly for signs of damage etc.

d) To consider a contractor's quote for new trees. Resolved: **agreed.**

e) To consider the replacement of a bench with a memorial bench for Mrs. P Harvey. **Resolved:** the chairman confirmed that Zoe Sewter has ordered the bench and will donate around £500 towards its cost.

f) Update on the installation of 2 new 90 litre waste bins. Clerk received the following reply from SDDC:

*'We have not been able to find any correspondence regarding the removal of a bin in Fox Close.*

*With regards to a new bin being placed at the new bus shelter on Stenson Road Alan did respond to say that we would monitor the situation and install if we feel it requires one, at this time there are no signs that this area is becoming littered and we have had no public complaints about litter in the area so at present we do not intend to install a bin but at that location.*

*As I understand it at present we have installed the new bin you requested and we have two damaged bins still to remove which we will undertake as soon as we can, this may take a little while as we are inundated with work at present due to some staffing difficulties we have.'*

g) Outcome of the Barrett Homes Liaison meeting; not held.

h) Further boundary change details; none received.

i) To review standing orders and financial regulations. **Resolved:** no amendments necessary.

j) To consider council's memberships of other bodies. **Resolved:** to continue to subscribe to DALC only at present.

k) To review the council's policies. Sickness and media policies have been added recently, all other policies meet present needs.

l) To sign the internally audited accounts for 2016/17. Members perused the completed audit and **agreed** it after which the chairman and clerk duly signed.

m) To consider the insurance quote from Aon for 2017/18. **Resolved:** to accept the 3-year quote.

n) To consider upgrading the Ledbury Chase play equipment. **Resolved:** Held over to the next meeting.

### 838/17 PLANNING

#### Applications

9/2017/0487 - THE ERECTION OF A FIRST FLOOR REAR EXTENSION AT 5 HAMBLEDON DRIVE STENSON FIELDS.

**Resolved:** no objection.

#### Decisions.

9/2016/0860 - CHANGE OF USE OF OPEN SPACE TO RESIDENTIAL GARDEN LAND AND ERECTION OF TWO METRE CLOSE BOARD FENCING - Appeal Ref: APP/F1040/W/16/3162554 Land adjacent to 166 Wragley Way. **Granted.**

However, clerk to ask SDDC whether it would consider adopting such open-space land in future.

9/2017/0311 - CERTIFICATE OF LAWFULNESS FOR PROPOSED CHANGE OF USE FROM CLASS C3 (DWELLING HOUSE) TO CLASS C2 (RESIDENTIAL INSTITUTION) FOR ONE CHILD ONLY AT 5 SILVERTON DRIVE. **Lawful Development Certificate Granted.**

9/2017/0147 - THE ERECTION OF AN EXTENSION AT 170 WRAGLEY WAY STENSON FIELDS. **Householder Permission Refused.**

#### Consultations.

Updates: clerk received a reply from SDDC stating 1 Glendon Road and 6 Glencroft Drive are both enforcement cases (i.e. officers to visit and assess) because neither submitted an application.

Update on 2 Pilgrims Way. **Resolved:** members **agreed** with the re-consultation.

### 839/17 FINANCE

a) Accounts for payment

<b>Cheque No</b>	<b>Payee</b>	<b>Total £</b>
002076	J Irons – Clerk's salary April to May	482.36
002076	J Irons expenses (see attached sheet) April to May	27.10
002077	K Fellows - Lengthsman pay April to May	149.45
002078	J Harvey - Lengthsman pay April to May	48.00
002079	HMRC –employee's tax & NI April to May	132.90
002080	DCC – clerk's pension April to May	145.28
002081	DALC – clerk's seminar on 27 <sup>th</sup> April	15.00
002082	Helen Daniels – internal audit 2016-17	75.00
002083	Streetscape – repairs to Fox close play equipment	324.00
002084	Aon Ltd <i>agreed at minute 137/17 (m) above - (for 3 years)</i>	£485.34
002085	TH Heath – new trees and meshes <i>agreed at minute 137/17 (d) above</i>	2275.20
002086	Biffa – waste services November to February	333.06
002087	DCC – room hire at Stenson Fields School Sept 2016 – Feb 2017	337.92
	<b>TOTAL</b>	<b>4866.16</b>

(b) Income – none.

**840/17 TO RECEIVE FEEDBACK AND REPORTS FROM COUNCIL REPRESENTATIVES ON OUTSIDE BODIES**  
Cllr Rogers had nothing to report because he was unable to attend the meeting.

**841/17 ITEMS FOR INFORMATION**  
The clerk circulated 2 items.

**842/17 Agenda items for the next meeting.**

- Social media policy;
- Replacement of a bench with a memorial bench;
- Notice board issues;
- Budget and audit figures;
- Apologies received in advance from Cllrs Fellows and Butterworth;
- Outcome of a Barret Liaison meeting (if held).

**843/17 DATE OF NEXT MEETING**

The next Ordinary Parish Council meeting will be held on Thursday 15<sup>th</sup> June 2017, commencing at 7:15pm and will be held in the Stenson Fields Primary School.

There being no other business, the Chairman thanked attendees and closed the meeting at 9:40pm.

Signed..... Date.....