

# STENSON FIELDS PARISH COUNCIL

James Storer (Parish Clerk)  
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Date: 14<sup>th</sup> July 2016

To: The Chairman and Members of Stenson Fields Parish Council

You are summoned to attend the Ordinary Parish Council which is to be held on THURSDAY 21<sup>st</sup> July 2016 commencing at 7.15 pm at Stenson Fields Primary School, Stenson Fields.

## ORDINARY PARISH MEETING

### AGENDA – ORDINARY PARISH COUNCIL MEETING – 7:15 PM

**Members are asked to complete the Declarations Sheet for items other than Disclosable Pecuniary Interests (DPI). These will be available at the meeting.**

- 1 To receive apologies for absence.
- 2 Variation of Order of Business
- 3 Declaration of Members Interests.

Please Note:-

- (a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item)
- (b) Where a Member indicates that they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.

The Declarations of Interests for matters other than Disclosable Pecuniary Interests will be read out from the Declaration Sheet – Members will be asked to confirm that the record is correct.

- 4 Public Speaking
  - (a) A period will be made available for members of the public and Members of the Council to comment on any matter.
  - (b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.
  - (b) Members declaring an interest other than a Disclosable Pecuniary Interest who wish to make representations or give evidence under the National Association of Local Councils' (NALC) Code of Conduct shall do so at this stage.

- 5 To approve the Minutes of the Annual Meeting of the Parish Council on the 19<sup>th</sup> May 2016 (Minutes already circulated).
- 6 To approve the Minutes of the Annual Parish Meeting held on 19<sup>th</sup> May 2016 (Copy already circulated)
- 7 To approve the Minutes of the Ordinary Parish Meeting held on 16<sup>th</sup> June 2016 (copy already circulated)
- 8 To determine which items if any from Part 1 of the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: -  
  

**“In view of the confidential nature of item .... to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item.”**
- 9 Chairman’s Announcements and Reports.  
For the Chairman of the Parish Council to present any reports and attendances at formal functions
- 10 Report of the Clerk on: -  
(a) Items from the last meeting
- 11 Correspondence  
(a) Yvonne Waring (SDDC) – Offer of a concrete table tennis table for Fox Close, free of charge. Hard standing base is required, of which the Parish Council is asked to provide or to make a contribution currently estimated at £1500. Possible photo locations have been circulated.  
(b) DALC Circulars.  
(c) SDDC Summer Activities 2016  
(d) SDDC Community Governance Review 2016 – Copy Circulated to Parish Councillors.  
(e) Pension Regulatory update on auto-enrolment (staging date 1<sup>st</sup> May 2017).
- 12 Finance  
(a) Accounts for Payment  
(b) Risk Assessments.  
(c) To Receive Actual vs Budget Report for the period ending 30<sup>th</sup> June 2016.  
(d) To consider the proposal to set up online banking facility.
- 13 To consider Planning Applications  
(a) Land Adjacent to 166 Wragley Way (cllr Lisewski).
- 14 Police Issues/Speed Limits/Road Safety
- 15 Saxon Gate at Newton Village Development, Stenson Road
- 16 Lengthsman Scheme
- 17 Environment  
(a) To consider areas which will benefit from planting of bulbs (Min 578/15)  
(b) To consider (632/16 E) the replacement of a bench with a memorial bench.
- 18 To receive any update on the proposed Parish Boundary Changes
- 19 Review of Ownership of Public Open Space Throughout the Parish of Stenson Fields (Cllr Fellows).

- 20 Consultations  
None
- 21 To receive feedback and reports from Council representatives on outside bodies
- 22 Items for information only  
(a) Reports from Meetings attended  
Safer Neighbourhoods and Area Meeting – 5<sup>th</sup> July 2016 at Repton Village Hall commencing at 6:15pm  
(b) Notification of Forthcoming Meetings.

**CONFIDENTIAL INFORMATION**

- 23 To move the following resolution - "That in view of the confidential nature of the business about to be transacted (in respect of the personal situation of an employee which could result in legal proceedings) it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw."
- 24 Date of next Parish Council meeting – 15<sup>th</sup> September 2016.

**CONFIDENTIAL SECTION**

Clerk's position

## CLERK's REPORT – July 2016

### AGENDA No

#### 10. Matters from last meeting

All matters raised at the last meeting have been raised with the various departments and authorities.

The Clerk discussed possible use of the Community Payback Team for bulbing within the Parish. The offer was declined due to the size of the task being too small. The requirements are for the work to occupy 8 individuals at all times whilst remaining within sight of a supervisor. They have previously attempted similar tasks for Parish Councils and have proven to be ineffective. Although would be willing to look at offers for larger projects in the future.

The Clerk has received no report or update from the tree officer regarding the Fox Close trees (632/16 section C). The Clerk has attempted to recontact.

The Clerk is requesting for the Parish Council to consider renting a storage unit at one of: East Midlands Self Storage; Self Storage King; Big Yellow Armadillo Self Storage; Access Self Storage in order to safely store Parish Council documents and records. The Clerk will provide costs in the meeting.

The paving company advertisement on Glenmore Drive which inhibits road sign visibility have been contacted. Was informed that a call back would take place although as of distribution of agenda, still awaiting further information. The Clerk continues to chase.

The Clerk would like to discuss the possibility of engaging the Primary School children to paint, decorate and revitalise the noticeboard by Fox Close Playing Fields.

The Clerk has been liaising with South Derbyshire PING IN THE PARK officers regarding the concrete table tennis table. They have sourced a quote for the hard standing surface at £1500 and are willing to oversee the instillation. Two officers visited the Fox Close playing field are measured an appropriate possible location next to the sports equipment. Photos have been circulated.

#### 12. Finance

Staff salary payments for July 2016.	£TBA
Clerks' Expenses	£TBA
Mrs J Storer - Clerk Training	£50
Biffa – Waste Bin Contract	£Awaiting Invoice

#### 13. Planning Matters

##### Applications

None

##### Decisions

None