

STENSON FIELDS PARISH COUNCIL

Clerk - Dr. Jonathan Irons, Flat 4, Plumtree Cottages, Cavendish Bridge, Shardlow, Derby DE72 2HL

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14th April 2017

To the Chairman and Members of Stenson Fields Parish Council,

You are summoned to attend the Annual and Ordinary Parish Council Meetings to be held at Stenson Fields Primary School on Thursday 20th April 2017 at **7.00pm.**

Yours sincerely,

Jonathan Irons

Clerk

ANNUAL PARISH MEETING **AGENDA**

The Annual Parish Meeting is convened in accordance with Schedule 12 of the Local Government Act 1972. This is the Statutory Annual Parish Meeting of the Parish Council. All parishioners are welcome to attend. Your councillors will report on progress during the past year and plans for the future. There will be time for you to ask questions and make comments.

If you have any questions you wish to ask the County and/ or District Councillor please send them to the clerk a few days beforehand.

1. Welcome
2. Apologies for absence
3. Chairman's Report
4. South Derbyshire District Councillor's Report
5. County Councillor's Report
6. Finance Report

ORDINARY PARISH MEETING **AGENDA**

Members are asked to sign the attendance sheet for the meeting and to complete the declarations of interest sheet (if appropriate).

PART 1 – NON - CONFIDENTIAL INFORMATION

1. Variation of Order of Business

2. Declaration of Members Interests

To enable Members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.

3. Public Speaking

- (a) A period will be made available for members of the public and Members of the Council to comment on any matter.
- (b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.

4. To approve the minutes of the Parish Council meeting held on the 16th March 2017.

5. To determine which items if any from Part 1 of the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: -
“In view of the confidential nature of item to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item.”

6. **Chairman's Report.** For the Chairman of the Parish Council to present any reports and attendances at formal functions

7 **Clerk's Report including correspondence**

8. **Matters for Decision or Discussion:**

- 8.1 Police Issues/Speed Limits/Road Safety;
- 8.2 Saxon Gate at Newton Village Development, Stenson Road;
- 8.3 Lengthsmen Scheme;
- 8.4 update on planting of bulbs and trees;
- 8.5 update on the replacement of a bench with a memorial bench;
- 8.6 update on the installation of 2 new waste bins;
- 8.7 outcome of the Barrett Homes liaison meeting (if held);
- 8.8 further boundary change details (if received).

9. **To consider planning applications:-**

9/2016/0860 - CHANGE OF USE OF OPEN SPACE TO RESIDENTIAL GARDEN LAND AND ERECTION OF TWO METRE CLOSE BOARD FENCING AT 166 Wragley Way. NB.Subject to appeal.

9/2017/0311 - CERTIFICATE OF LAWFULNESS FOR PROPOSED CHANGE OF USE FROM CLASS C3 (DWELLING HOUSE) TO CLASS C2 (RESIDENTIAL INSTITUTION) AT 5 SILVERTON DRIVE STENSON FIELDS

9/2017/0263 - THE CONVERSION OF THE GARAGE AT 5 TREGONY WAY STENSON FIELDS

9/2017/0213 - THE PRUNING OF AN ASH TREE COVERED BY SOUTH DERBYSHIRE DISTRICT COUNCIL TREE PRESERVATION ORDER NUMBER 346 AT 18 GLENMORE DRIVE STENSON FIELDS.

Decisions.

None further.

Consultations.

Update (if any) on 9/2017/1187 (access clarification);

Updates (if any) on 7 Glencroft Drive, 1 Glendon Road and 2 Pilgrims Way.

10. **Finance**

- (a) Accounts for Payment – cheques to be approved and signed

Cheque No	Payee	Total £
002068	J Irons – Clerk's salary March to April	482.56
002068	J Irons – Clerk's home allowance March to April	18.00
002068	J Irons expenses (see attached sheet) March to April	179.97
002069	K Fellows - Lengthsman pay March to April	198.00
002070	J Harvey - Lengthsman pay March to April	39.15
002071	HMRC –employee's tax & NI March to April	141.50
002072	DCC – clerk's pension March to April	145.28
002073	Cllr Fellows – chairman's allowance July 2016 – March 2017	77.07
002074	Cllr Lisewski – pouches for notices	2.50
002075	Diane Malley – payroll services 2017-18	139.75
	TOTAL	1423.78

- (b) Income – 1st tranche of precept for 2017/18 (received 5th April) £2236.00

11. **To receive feedback and reports from Council representatives on outside bodies**

12. **Items for information.**

13. **Agenda items for the next meeting.**

PART 2 – CONFIDENTIAL INFORMATION

14 To move the following resolution - "That in view of the confidential nature of the business about to be transacted (in respect of the personal situation of an employee which could result in legal proceedings) it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw."

15 to sign the clerk's 2017-18 contract of employment.

16 **Date of next meeting** – The Annual Parish Council Meeting is on Thursday 18th May 2017 at 7.15pm.