

# STENSON FIELDS PARISH COUNCIL

Mrs J Storer (Parish Clerk)  
Tel: 07762 052483  
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Date: 11<sup>th</sup> June 2015

To: The Chairman and Members of Stenson Fields Parish Council

Dear Councillor,

## ORDINARY PARISH MEETING

You are summoned to attend the Ordinary Parish Council meeting of Stenson Fields Parish Council which are to be held on THURSDAY June 2015 at 7.15pm at Stenson Fields Primary School, Stenson Fields.

**Members are asked to complete the Declarations Sheet for items other than Disclosable Pecuniary Interests (DPI). These will be available at the meeting.**

Yours sincerely

Jacqui Storer  
Clerk to the Parish Council

## ***AGENDA – Ordinary Parish Council meeting – 7:15pm***

### **PART I – NON CONFIDENTIAL INFORMATION**

- 1 To receive apologies for absence.
- 2 Variation of Order of Business
- 3 Declaration of Members Interests.

Please Note:-

(a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item)

(b) Where a Member indicates that they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.

The Declarations of Interests for matters other than Disclosable Pecuniary Interests will be read out from the Declaration Sheet – Members will be asked to confirm that the record is correct.

- 4 Public Speaking
  - (a) A period will be made available for members of the public and Members of the Council to comment on any matter.
  - (b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.
  - (c) Members declaring an interest other than a Disclosable Pecuniary Interest who wish to make representations or give evidence under the National Association of Local Councils' (NALC) Code of Conduct shall do so at this stage.
- 5 To approve the Minutes of the Meetings held on 21<sup>st</sup> May 2015 (Copy already circulated)
- 6 To determine which items if any from Part 1 of the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: -

**“In view of the confidential nature of item .... to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item.”**
- 7 Chairman’s Announcements and reports.
  - (a) For the Chairman of the Parish Council to present any reports and/or amendments
  - (b) For the Chairman of the Parish Council to report on matters discussed during the public participation section as appropriate
- 8 Report of the Clerk on: -
  - (a) Items from the last meeting
- 9 To agree to the issuing and acceptance of electronic summons
10. Correspondence
  1. DALC – various circulars
  2. Police – notification of change to PCSO in the area
  3. Ministry of Defence – Armed Forces Day – Fly the Flag
  4. SDDC – Notification of Neighbourhood meeting & Area Forum – 21<sup>st</sup> July at Findern Methodist Church – 21<sup>st</sup> July 2015
  5. SDDC – response to request for additional cutting of grassed areas in the parish
11. Finance
  - (a) Accounts for Payment
  - (b) To consider any amendments to the Risk Assessment
  - (c) Waste collection agreement
12. To consider Planning Applications

13. Police Issues/Speed Limits/Road Safety
14. Saxon Gate at Newton Village Development, Stenson Road
15. Lengthsman Scheme
16. Environment
17. To receive any update on the proposed Parish Boundary Changes
18. Consultations
  - None at time of producing the agenda
19. Items for information only
  - (a) Reports from Meetings attended
  - (b) Notification of Forthcoming meetings

## PART II – CONFIDENTIAL INFORMATION

20. To move the following resolution - “That in view of the confidential nature of the business about to be transacted (in respect of the personal situation of an employee which could result in legal proceedings) it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw.”
21. Date of next meeting – 16<sup>th</sup> July 2015

## **CLERK'S REPORT – JUNE 2015**

### AGENDA No

#### 8. Matters from last meeting

Min 309/15 g) The sunken drain cover and cracked road surface has been reported to DCC; repairs are awaited.

Min 334/15 – The numerous potholes have been reported to DCC. It is noted that the response by Derby City Council to potholes is significantly better than DCC's response.

Min 368/15 – The Clerk has emailed all the information to Mr Ian Baker together with an invitation to be a Parish Councillor. The Clerk has received no response from Mr Baker.

#### 9. Electronic Issue of Agenda

In the latest DALC circular (Circular 14 – May 2015), it was confirmed that under The Local Government (Electronic Communications) (England) Order 2015, which came into effect on 30<sup>th</sup> January 2015, summons to the Council meetings can be sent electronically. Members may only receive summonses electronically if consent is given to this method and such consent should be minuted. The consent can be withdrawn at any time. The Clerk is seeking Councillors approval to receive the summonses via email.

#### 12. Planning

##### Applications

9 2015 0453 – The erection of a single storey extension at 1 Zetland Crescent, Stenson Fields