

# STENSON FIELDS PARISH COUNCIL

Mrs J Storer (Parish Clerk)  
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Date: 9<sup>th</sup> July 2015

To: The Chairman and Members of Stenson Fields Parish Council

Dear Councillor,

## ORDINARY PARISH MEETING

You are summoned to attend the Ordinary Parish Council meeting of Stenson Fields Parish Council which are to be held on THURSDAY 16<sup>th</sup> July 2015 at 7.15pm at Stenson Fields Primary School, Stenson Fields.

**Members are asked to complete the Declarations Sheet for items other than Disclosable Pecuniary Interests (DPI). These will be available at the meeting.**

Yours sincerely

Jacqui Storer  
Clerk to the Parish Council

## ***AGENDA – Ordinary Parish Council meeting – 7:15pm***

### **PART I – NON CONFIDENTIAL INFORMATION**

- 1 To receive apologies for absence.
- 2 Variation of Order of Business
- 3 Governance
  - (a) Mr I Baker to take and sign the Acceptance of Office of Parish Councillor.
  - (b) To make amendments to any Register of Interests
  - (c) Training for new Councillor and others
- 4 Declaration of Members Interests.

Please Note:-

- (a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item)

(b) Where a Member indicates that they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.

The Declarations of Interests for matters other than Disclosable Pecuniary Interests will be read out from the Declaration Sheet – Members will be asked to confirm that the record is correct.

5 Public Speaking

(a) A period will be made available for members of the public and Members of the Council to comment on any matter.

(b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.

(c) Members declaring an interest other than a Disclosable Pecuniary Interest who wish to make representations or give evidence under the National Association of Local Councils' (NALC) Code of Conduct shall do so at this stage.

6 To approve the Minutes of the Meeting held on 18<sup>th</sup> June 2015 (Copy already circulated)

7 To determine which items if any from Part 1 of the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: -

**“In view of the confidential nature of item .... to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item.”**

8 Chairman's Announcements and reports.

(a) For the Chairman of the Parish Council to present any reports and/or amendments

(b) For the Chairman of the Parish Council to report on matters discussed during the public participation section as appropriate

9 Report of the Clerk on: -

(a) Items from the last meeting

(b) To receive a report on the Fox Close Play Equipment renewal

10. Correspondence

1. DALC – various circulars

2. SDDC – Notification of Joint Liaison meeting – 8<sup>th</sup> July at 6.30pm

3. SDDC – Flooding Meeting – 24<sup>th</sup> June at 10.00am at SDDC offices

4. Safe Neighbourhoods – Securing vehicle number plates at Sainsbury's on 23<sup>rd</sup> June; 3-6pm

5. SDDC – Street Trading Policy; comments to SDDC by 21<sup>st</sup> August.

6. Derbyshire environmental Trust – clarification of application for funding of play equipment (see agenda item 9b)

7. SDDC – Confirmation that the boundary review will be raised at the Full

Council meeting on 2<sup>nd</sup> July 2015.

*The Clerk inspected the contents of the agenda for the Full Council meeting for 02.07.15 and could find no mention of the matter.*

11. Finance
  - (a) Accounts for Payment
  - (b) To consider any amendments to the Risk Assessment
12. To consider Planning Applications
13. Police Issues/Speed Limits/Road Safety
14. Saxon Gate at Newton Village Development, Stenson Road
15. Lengthsman Scheme
16. Environment
17. To receive any update on the proposed Parish Boundary Changes
18. Consultations
  - (a) SDDC – Street Trading Policy; comments to SDDC by 21<sup>st</sup> August.  
*Recommendation: to accept the Policy*
19. Items for information only
  - (a) Reports from Meetings attended
  - (c) Notification of Forthcoming meetings

#### PART II – CONFIDENTIAL INFORMATION

20. To move the following resolution - “That in view of the confidential nature of the business about to be transacted (in respect of the personal situation of an employee which could result in legal proceedings) it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw.”
21. Date of next meeting – 17<sup>th</sup> September 2015

## CLERK'S REPORT – JULY 2015

### AGENDA No

#### 8. Matters from last meeting

All matters raised at the last meeting have been raised with the various departments and authorities but no response has been received to date.

#### 9b) Fox Close Play Equipment

As the Council will recall, an application for grant funding from The Lottery could not be made as the Parish Council did not own nor did it have a lease over the area concerned. The Clerk submitted an application to Lafarge-Tarmac, via Derbyshire Environmental Trust (DET), for funding of the play equipment and its installation.

This application requires the contribution of a third party (which can be the Parish Council) and an email request has been made by the Clerk to Cllr Davison for funding from his Community fund, should it still be available. Further applications can be made to the East Midlands Airport, should the project continue.

DET has sought clarification on several points contained in the application, which have been answered. DET has also sought that the Parish Council understands its commitment to the project; the Clerk has again responded to confirm that the Parish Council is aware of its commitments. There is however, DET has raised a matter which may either delay the project or even prevent its occurrence, and which at the time of writing the Clerk is seeking to obtain further information. This matter is as the Parish Council neither owns nor has an agreement with SDDC over the land, then SDDC will need to become a party to the funding agreement. The Clerk is hopeful that verbal update can be provided at the meeting on this matter.

## 12. Planning

### Applications

9 2015 0453 – The erection of a single storey extension at 1 Zetland Crescent, Stenson Fields

## 17. Boundary Review

The Clerk had received an email from Frank McArdle's Secretary advising that the Boundary Review would be placed before the July meeting of the Full Council, but nothing has been received from SDDC as to the outcome of this meeting. It is noted in Min CL8 of the Full Council meeting held on 21<sup>st</sup> May 2015 states "The Chief Executive informed Council that the Stenson Fields and Barrow on Trent Parish Councils had requested boundary changes in their respective areas and that the necessary procedures had been initiated."