

# STENSON FIELDS PARISH COUNCIL

James Storer (Parish Clerk)  
Tel: 01283 733662  
Website: [www.stensonfieldspc.org.uk](http://www.stensonfieldspc.org.uk)

Date: 12<sup>th</sup> May 2016

To: The Chairman and Members of Stenson Fields Parish Council

You are summoned to attend the Ordinary Parish Council which is to be held on THURSDAY 16<sup>th</sup> June 2016 commencing at 7.15 pm at Stenson Fields Primary School, Stenson Fields.

## **ORDINARY PARISH MEETING**

### **AGENDA – ORDINARY PARISH COUNCIL MEETING – 7:15 PM**

**Members are asked to complete the Declarations Sheet for items other than Disclosable Pecuniary Interests (DPI). These will be available at the meeting.**

- 1 To receive apologies for absence.
- 2 Variation of Order of Business
- 3 Declaration of Members Interests.

Please Note:-

- (a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item)
- (b) Where a Member indicates that they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.

The Declarations of Interests for matters other than Disclosable Pecuniary Interests will be read out from the Declaration Sheet – Members will be asked to confirm that the record is correct.

- 4 Public Speaking
  - (a) A period will be made available for members of the public and Members of the Council to comment on any matter.
  - (b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.
  - (b) Members declaring an interest other than a Disclosable Pecuniary Interest who wish to make representations or give evidence under the National Association of Local Councils' (NALC) Code of Conduct shall do so at this stage.

- 5 To approve the Minutes of the Annual Meeting of the Parish Council on the 19<sup>th</sup> May 2016 (Minutes already circulated).
- 6 To approve the Minutes of the Annual Parish Meeting held on 19<sup>th</sup> May 2016 (Copy already circulated)
- 7 To approve the Minutes of the Ordinary Parish Meeting held on 19<sup>th</sup> May 2016 (copy already circulated)
- 8 To determine which items if any from Part 1 of the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: -  
  
**“In view of the confidential nature of item .... to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item.”**
- 9 Chairman’s Announcements and Reports.  
For the Chairman of the Parish Council to present any reports and attendances at formal functions
- 10 Report of the Clerk on: -  
(a) Items from the last meeting
- 11 Correspondence  
(a) Cllr Davison – Copy of letter sent to DCC regarding unauthorised For Sale Sign on Grampian Way  
(b) Yvonne Waring (SDDC) – Offer of a concrete table tennis table for Fox Close, free of charge. Hard standing base is required, of which the Parish Council is asked to provide or to make a contribution.
- 12 Finance  
(a) Accounts for Payment  
(b) Risk Assessments.
- 13 To consider Planning Applications  
At the Time of drafting the agenda, there were no applications and no decisions for Stenson Fields.
- 14 Police Issues/Speed Limits/Road Safety
- 15 Saxon Gate at Newton Village Development, Stenson Road
- 16 Lengthsman Scheme
- 17 Environment  
(a) To consider areas which will benefit from planting of bulbs (Min 578/15)  
(b) To consider (632/16 E) the replacement of a bench with a memorial bench.
- 18 To receive any update on the proposed Parish Boundary Changes
- 19 Consultations  
None
- 20 To receive feedback and reports from Council representatives on outside bodies
- 21 Items for information only

- (a) Reports from Meetings attended
- (b) Safer Neighbourhoods and Area Meeting – 5<sup>th</sup> July 2016 at Repton Village Hall commencing at 6:15pm
- (c) Notification of Forthcoming Meetings.

**CONFIDENTIAL INFORMATION**

- 22 To move the following resolution - “That in view of the confidential nature of the business about to be transacted (in respect of the personal situation of an employee which could result in legal proceedings) it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw.”
  
- 23 Date of next Parish Council meeting – 21<sup>st</sup> July 2016.

**CONFIDENTIAL SECTION**

Clerk’s position

## **CLERK's REPORT – June 2016**

### AGENDA No

#### 10. Matters from last meeting

All matters raised at the last meeting have been raised with the various departments and authorities.

Cllr Davison has written a letter to the SDDC regarding the unauthorised For Sale Sign on Grampian Way. The matter is being resolved and awaiting confirmation of completion.

The Clerk has received no report or update from the tree officer regarding the Fox Close trees (632/16 section C)

The Clerk is requesting for the Parish Council to consider renting a storage unit in Barrow in order to safely store Parish Council documents and records. The Clerk will provide costs in the meeting.

#### 12. Finance

Staff salary payments for June 2016.	£TBA
Clerks' Expenses	£TBA
Fox Close Play Equipment	£11,978
Room Rental	£167.93

#### 13. Planning Matters

##### Applications

None

##### Decisions

None