

MINUTES OF THE ANNUAL PARISH COUNCIL MEETING HELD ON THURSDAY 16th June 2022 at 7.15pm

Present: - Cllrs C Fellows (Chair), R Lisewski, P Richardson, K Butterworth, GD Singh and I Baker.

In attendance: - DCllr Dave Shepherd, S Hawkrigde (lengthsman) and J Irons (clerk).

1611/22 Election of Chairman.

RESOLVED: Cllr Fellows was elected.

1612/22 Election of Vice-Chairman.

Resolved: Cllr Lisewski was elected.

Both chairman & vice-chairman duly signed their Declarations of Office after which the clerk signed.

1613/22 APOLOGIES FOR ABSENCE

Cllr P Bonnell (work commitments), district councillor Lakhvinder Singh and county councillor Neil Atkin. Members agreed to their absences.

1614/22 VARIATION OF ORDER OF BUSINESS None

1615/22 DECLARATION OF MEMBERS INTERESTS None

1616/22 Declaration of councillors' agreement to abide by the Code of Conduct. Those members present agreed to abide by the code and confirmed that they had no changes to their Registers of Interests. Cllr Bonnell will take the oath at the next meeting that he attends.

1617/22 PUBLIC SPEAKING

a) Police - No representative from the police was present.

b)

Stenson Ward South Derbyshire District Councillors' Report to Stenson Fields Parish Council for April/May/June 2022

Arleston Lane NHS Medical Centre

After being contacted by a resident complaining that a phone call to the surgery was not answered after an hour of phoning. They have emailed the Hollybrook Medical Centre asking:

- It is possible to spend more than an hour on the phone trying to make an appointment with a doctor, we ask that telephone calls are answered within 10 minutes.

Response We are employing more call advisors.

New phone Callback facility- phones the patient back if requested by patient.

- Please clarify the situation regarding face-to-face appointments. Telephone and video appointments were appropriate during the height of the Covid-19 pandemic, but patients naturally would prefer to see a doctor face-to-face.

A patient can now request a face-to-face appointment,

- Consider prioritising the Arleston Lane Medical Centre for elderly Stenson Ward residents rather than referring them to Hollybrook Medical Centre in Littleover. The lack of direct public transport provision to Littleover is a problem. Taxi fares are a burden for residents on elderly residents.

When making an appointment the patient can request, they be seen at either of the Centres.

Cllrs Shepherd and Singh thank the staff at the Hollybrook Medical Centre for their prompt actions.

Fake Recycling Charity Bin – Fox Close

A bin has been placed in Fox Close to request donations of shoes and clothes but there is doubt regarding the status of the bin. Cllrs Shepherd and Singh ascertained that SDDC did not give permission to locate it near the public open space. The fake charity bin has now been removed.

Meeting with Richborough Estates – Proposed Development of 600 Homes – Primula Way

Your Councillors asked for a preliminary meeting which was held last November. Another meeting was requested where various matters were discussed. It is the intension of Cllrs Shepherd and Singh to ensure that Stenson Ward gains a benefit from the development through the Section 106 agreement. We ask Stenson Ward residents and Parish Councillors to consider what our area needs and to inform either Cllr Shepherd or Singh what project they would like to be considered.

Repton Area Forum (Area 2) – 18:30, 19th July in Ticknall Village Hall

Area Forums are meeting at which members of the community have the chance to meet with their Parish, District and County Councillors to raise and try to resolve problems. Reports on matters of local concern are also given by council officers and Police, Safer Neighbourhoods Group, and others. If residents of Stenson Ward have a problem, bring it to the Repton Area Forum? The Forum will be held in Ticknall Village Hall on Tuesday 19th July, 6.30pm start. If residents are unable to attend, Cllrs Shepherd and Singh will happily represent you.

Infinity Garden Village Liaison Group Meeting Report - 27th April 2022

Issues discussed included the infrastructure, the green corridors and the green infrastructure and a request for information on the effect the Freeport and A50 junction will affect the Infinity Garden Village project. Cllr Shepherd again asked how the new Secondary School's Normal Area (formerly the Catchment Area) will be determined and the proposed size of the school. SDDC Officer, Steven Mott said that he would find out and report back to Cllr Shepherd.

Anti-Social Behaviour (ASB)

Your Councillors have been contacted by residents regarding an increase in anti-social behaviour. Cars are being vandalised, E scooters are becoming a nuisance, suspected cannabis smoking have been reported. Cllrs Shepherd and Singh have been in constant dialogue with the police and have contacted the South Derbyshire Safer Neighbourhoods Team (SNT). The matters will also be raised by the SNT at their weekly meetings as part of the Police Tasking process. We urge residents to report any ASB by telephoning 101 or 999 if it is an emergency. Make sure that you get an incident number.

South Derbyshire District Council - Community Fund/project

The Scheme offers the chance for community groups, charities, and volunteer organisations to apply to receive funding. Residents' groups and Parish Councils etc. can apply.

This is available for a wide variety of organisations and projects, from parish councils and sporting groups to arts, heritage, and environmental schemes.

Grants of between £1,000 and £25,000 will be awarded as matched funding to support capital projects with a value of £4,000 and above. Those applying must demonstrate that being awarded the funding would improve the quality of life of residents in South Derbyshire. Details may be found on the South Derbyshire District Council website. Cllrs Shepherd and Singh will be happy to help with an application.

Graffito – Media Boxes

Despite SDDC Cllrs contacting BT regarding the large amount of graffito that has appeared over recent weeks, nothing appears to have been done. They will contact BT once again and include the Media Box on the entrance to the play area opposite Stenson Fields Primary School

Heathy Homes Assistance Fund

As the cost-of-living crisis worsens, members should be aware of the availability of the Healthy Homes Assistance Fund. This is a project, funded through the Better Care Fund, which has now been successfully operating for two years.

The Fund provides funding of up to £10,000 as discretionary assistance to ensure vulnerable or disabled households living in private sector properties can live in homes that are safe and free from serious defects or hazards, are warm and secure.

The purpose of this assistance is to remove significant hazards in people's homes or to provide security and/or energy efficiency measures to reduce fuel poverty.

The Fund is administered through the Public Health and Private Sector Housing Team in Environmental Services who employ an officer to run the project. The officer has many years of experience of working with highly vulnerable clients and has an extensive network of connections across the region to get the best possible set of interventions to help people in need.

Referrals to the project can be made by contacting: environmental.health@southderbyshire.gov.uk

Cllrs David Shepherd and Lakhvinder Singh.

The chairman thanked DCllr Shepherd for the report and both councillors for their continued support.

1618/22 TO APPROVE THE MINUTES OF THE (2) MEETINGS HELD ON 21st April 2022

Once 2 minor amendments were made these were approved and accepted as a true record (pp Cllr Baker, seconded Cllr Richardson) after which they were signed by the chairman.

1619/22 TO DETERMINE WHICH ITEMS IF ANY TO BE TAKEN WITH THE PUBLIC EXCLUDED - None.

1620/22 CHAIRMAN'S ANNOUNCEMENTS AND REPORTS

The chairman did not attend the IGV meeting held on 27th April. Cllr Lisewski was dismissive of the Liaison Group suggesting that it should be disbanded. He wrote to the chair of the Group complaining of lack of project plan, website, s106 details and access to a school. Also, no draft document has been provided.

1621/22 CLERK'S REPORT & CORRESPONDENCE

1. SDDC has arranged a new key and lock for the Fox Close barrier to allow easier access for delivery of the Summer Play Scheme, which it will hand to contractors on event days.
2. Clerk had circulated an updated Action List prior to the meeting, to which some amendments/ additions etc were made.
3. Vandalised matting and protruding pegs at the Ledbury Chase play area (see Action List).
4. The burned and vandalised notice board on Wragley Way (see Action List).

1622/22 Appointment of members to Committees & Sub Committees, working parties and/or external bodies.

1. Cllr Fellows is a Governor at the Primary School and therefore liaises between it and the parish council. If permitted by the school, he may provide reports emanating from Governor's Meetings.
2. Since the passing of Cllr Rogers no existing members will attend the local health committee.
3. The Finance Group to comprise Cllrs Fellows, Lisewski, Dhillon and Richardson.
4. Safer Neighbourhood Meetings: all members.
5. Infinity Garden Village & Primula Way development meetings: Cllrs Fellows and Lisewski

1623/22 Matters for Decision or Discussion:

a) Police Issues/Speed Limits/Road Safety.

Clerk will provide a poster for insertion on notice boards to garner interest for volunteers for the Community Speed Watch project. He will ask CCllr Atkin for his approval for the installation of Speed Indicator Devices. District council has informed the clerk that funding through last year's concurrent functions grant should be provided but we await confirmation. In the meantime, members to view suitable street light columns on certain roads while the clerk will make enquiries with suppliers for details of acceptable devices.

Cllr Lisewski rued the lack of police presence around Stenson Fields and provided details of police liaison attendance figures in surrounding villages. Figures here are woefully low in comparison. Clerk to inform the PCC for Derbyshire. Cllr Lisewski had discovered empty cash wraps (used for holding bundles of cash) which he will raise at the next SNM.

Cllr Butterworth noted that increase in speeding quad bikes and e-scooters in the area; clerk to report to the police.

b) Saxon Gate at Newton Village Development, Stenson Road. Nothing further to report.

c) Lengthsman Scheme. Steve Hawkrige reported the following:

1. Many shopping trollies have been discarded in the area. Steve reports them to Collex but they have not been collected. *Clerk to ask SDDC environmental services to clear them.*
2. Bus timetable ripped off bus shelter on Wragley Way. *DCllr Shepherd will investigate it.*
3. Matting pulled up on Goathland Road park (fixed now) but only half the area. This is classed as antisocial behaviour and graffiti as a crime by the police. Steve reported it under Crime number 22000262240.
4. Graffiti on slides at Ledbury Chase, and smashed glass is present on the 5-a-side pitch at Fox Close. Both bolts have still not been replaced on goal posts. *Clerk to report again to SDDC.*
5. Resident complained of houses on Wragley Way that mow the grass verge have also applied chemicals on it which is making dogs ill. Also, 2 bins have been left on the approach to Goathland Road park (opposite Heather Close); *DCllr Shepherd will investigate these.*

6. Steve reported bird poo on swings at Goathland Road park to district council.
7. Notice board on Wragley Way has been vandalised by fire leaving it scorched; and the bin liner next to the board was set alight. Both reported to police under Crime number 22000332005.
8. A man caught his face on a branch along the jitty at the back of the school has now been dealt with by myself and cut off.
9. The litter bin lid on Goathland Road park has been removed by the clean team as they deemed it as dangerous. *Clerk noted that this is one of those to be replaced by district council and will remind them.*
10. Member of the public wants to know if the verges can be planted with wildflower seeds. *This can be included in the request of district council for its permission to plant bulbs in the area. However, we may need (or already have) a licence from Highways.*
11. Steve asked When the road sweeper is coming round as we have had the pavement sweeper approx. 3 times, and when weeds in gutters will be sprayed. *DCllr Shepherd will enquire.*
12. Steve asked the clerk for information over the summer play scheme. *Clerk provided leaflets tonight and will send a list of dates relating to solely to Fox Close to him soon.*
13. He asked DCllr Shepherd for dates of his surgeries which Dave will send.

The chairman thanked both he and Jane for their continued service and reports.

- d) Environmental issues (Biffa, trees, bulbs, bins etc). Several items are reported in the Action List.
- e) Annual review of the council's policies. **Resolved:** no amendments to existing policies.
- f) suitable site for placing a dog bin and possibility of placing a bench near the 5-a-side pitch on Fox Close. Cllr Richardson & Steve suggested a location for the dog bin on Stenson Road and will provide a map and location pin to the clerk. A bench near the 5-a-side pitch on Fox Close is dependent on the proposed SDDC policy on benches and so will be held over to the next meeting.
- g) to approve (or not) SDDC's concurrent functions grant form regarding 2021/22. **Resolved:** agreed after which the chairman and clerk duly signed the form. The shortfall in our claim amounting to c£10k should, hopefully, be paid in next years' claim. Clerk has suggested to district council that this can be allotted to new speed indicator devices which has been accepted in principle as the basis for allowing this shortfall payment.
- h) to approve (or not) the 2021/22 internal audit report. **Resolved:** agreed after which the chairman and clerk duly signed the external audit forms which will be minuted as follows:
1624/22 Annual Governance Statement;
1625/22 Annual Accounting Statement.

1626/22 PLANNING

Applications

DMPA/2022/0550 - Erection of first floor side extension and single storey rear extension at 1 Northfield, Stenson Fields.

Resolved: no objection.

DMPA 2022/0437 - Erection of a single storey rear extension and garage at 6 Dewberry Court, Stenson Fields.

Resolved: no objection.

Decisions.

DMPN/2022/0229 - Certificate of Lawfulness for proposed single-storey rear extension at 26 Gairloch Close, Stenson Fields. This proposal satisfies the relevant criteria for 'permitted development rights for householders.

1627/22 FINANCE

- a) Accounts for payment were **approved** (to be paid via internet bank transfer) – the May payments require retrospective agreement and those of June need to be approved:

Reference	Payee-	Total £
19 th May	J Irons – Clerk's salary 4 weeks to 8 th April	819.36
-19 th May	J Irons – clerk's expenses April – May*	39.60
19 th May	J Hawkridge - Lengthsman pay 3 weeks to 8 th April*	453.42
19 th May	S Hawkridge - Lengthsman pay 3 weeks to 8 th April*	454.52
19 th May	HMRC – employees' tax & NI April - May	333.28
19 th May	DCC – clerk's pension return in May	199.10
19 th May	Brian Wood – internal audit 2021/22	90.00

19 th May	DM Payroll Services – salary & tax administration 2022/23	180.00
19 th May	BHIB – insurance 2022/23	436.81
	TOTAL	3006.09

Reference	Payee-	Total £
16 th June	J Irons – Clerk's salary 4 weeks to 6 th May	819.36
16 th June	J Irons – Clerk's salary 4 weeks to 3 rd June	819.36
16 th June	J Irons – clerk's expenses May – June*	66.20
16 th June	J Hawkridge - Lengthsman pay 4 weeks to 6 th May	163.07
16 th June	J Hawkridge - Lengthsman pay 4 weeks to 3 rd June	150.40
16 th June	S Hawkridge - Lengthsman pay 4 weeks to 6 th May	167.83
16 th June	S Hawkridge - Lengthsman pay 4 weeks to 3 rd June	157.50
16 th June	HMRC – employees' tax & NI May – June	374.56
16 th June	DCC – clerk's pension return in June	398.20
16 th June	Biffa – waste collection June to September	564.78
16 th June	Town & Parish Council websites – hosting fee 2022/23	238.00
	TOTAL	3919.26
	Grand total	6925.35

* Expenses as per 19th May:

clerk's expenses comprise the following:

Shardlow to Breaston & return (10 miles at 0.65p per mile) on 21st April to deposit account books to Brian Wood. £6.50
Shardlow to Chelleston & return (14 miles at 0.65p per mile) on 25th April (£7.80) - to collect account books from Brian Wood. £ 9.10
Home allowance (£24 per 4-week) £ 24.00
Total £ 39.60

*J Hawkridge's pay include holiday pay for 2021/22 of £340.62.

*S Hawkridge's expenses include holiday pay for 2021/22 of £337.72 and glue dots (£4.00).

* Expenses as per 16th June:

clerk's expenses comprise the following:

Shardlow to Stenson Fields & return (28 miles at 0.65p per mile) on 16th June to attend the June meeting £ 18.20
Home allowance (£24 per 4-week) £ 24.00
Home allowance (£24 as per 2nd 4-week period) £ 24.00
Total £ 66.20

(b) Income	interest on 31 st March	£	4.48
	Interest on 29 th April	£	9.79

(c) Bank balance as at 23 rd May 2022	£22651.53
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1628/22 **TO RECEIVE FEEDBACK AND REPORTS FROM COUNCIL REPRESENTATIVES ON OUTSIDE BODIES**
None

1629/22 **ITEMS FOR INFORMATION**

The clerk had circulated any items since the last meeting to members, including the latest DALC updates. He provided Summer Play Scheme leaflets to Steve for the notice boards but will also provide a concise list and events relating to Fox Close.

1630/22 **Agenda items for the next meeting.**

- Cllr Bonnell to pledge to abide by the code and to confirm any changes to his Register of Interests, if applicable;
- Apologies received in advance from Cllr Lisewski;
- Provision of a bench near the 5-a-side pitch on Fox Close.

1631/22

DATE OF NEXT MEETING

The next Parish Council meeting will be held on Thursday 21st July 2022, commencing at 7:15pm at Stenson Fields Primary School.

There being no other business, the Chairman thanked attendees and closed the meeting at 9:25pm.

Signed..... Date.....