

STENSON FIELDS PARISH COUNCIL

Clerk - Dr. Jonathan Irons, Flat 4, Plumtree Cottages, Cavendish Bridge, Shardlow, Derby DE72 2HL

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10th June 2022

To the Chairman and Members of Stenson Fields Parish Council,
You are summoned to attend the Annual Parish Council Meeting to be held at Stenson Fields primary school on Thursday 16th June 2022 at 7.15pm.

Yours sincerely,

Jonathan Irons

Clerk

AGENDA

1. **Election of Chairman.**
2. **Election of Vice-Chairman.**
3. **Apologies for absence**
4. **Variation of Order of Business**
5. **Declaration of Members Interests**
To enable Members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.
6. **Declaration of councillors' agreement to abide by the Code of Conduct and to declare changes to their Register of Interests (if any).**
7. **Public Speaking**
 - (a) Any member of the public and/or press participating in the meeting will be given the opportunity to make representations. Minutes of the meeting will be available for the public to see on our website unless of course, they were of a confidential nature and exempt from the public (e.g. staffing information).
 - (b) If a County Council or District Council Member participates, they will be given the opportunity to raise any relevant matter.
8. **To approve the minutes of the 2 meetings held on the 21st April 2022.**
9. To determine which items if any from Part 1 of the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: -
"In view of the confidential nature of item to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item."
10. **Chairman's Report**
11. **Clerk's Report (including Action List).**
12. **Appointment of members to Committees & Sub Committees, working parties and/or external bodies**
13. **Matters for Decision or Discussion:**
 - 13.1 Police Issues/Speed Limits/Road Safety (including CSW & SIDs);
 - 13.2 Saxon Gate at Newton Village Development, Stenson Road;
 - 13.3 Lengthsmen Scheme;
 - 13.4 Environmental issues (Biffa, trees, bulbs, bins, etc);
 - 13.5 Annual review of the council's policies;
 - 13.6 suitable site for placing a dog bin and possibility of placing a bench near the 5-a-side pitch on Fox Close;

- 13.7 to approve (or not) SDDC's concurrent functions grant form;
 13.8 to approve (or not) the 2021/22 internal audit report.

14. To consider planning applications:-

DMPA/2022/0550 - Erection of first floor side extension and single storey rear extension at 1 Northfield, Stenson Fields.
 DMPN/2022/0229 - Certificate of Lawfulness for proposed single storey rear extension at 26 Gairloch Close, Stenson Fields.
 DMPA 2022/0437 - Erection of a single storey rear extension and garage at 6 Dewberry Court, Stenson Fields.

15. Finance

- (a) Accounts for Payment (via internet bank transfer) – the May payments require retrospective agreement and those of June need to be approved:

Reference	Payee-	Total £
19 th May	J Irons – Clerk's salary 4 weeks to 8 th April	819.36
19 th May	J Irons – clerk's expenses April – May*	39.60
19 th May	J Hawkrigde - Lengthsman pay 3 weeks to 8 th April*	453.42
19 th May	S Hawkrigde - Lengthsman pay 3 weeks to 8 th April*	454.52
19 th May	HMRC – employees' tax & NI April - May	333.28
19 th May	DCC – clerk's pension return in May	199.10
19 th May	Brian Wood – internal audit 2021/22	90.00
19 th May	DM Payroll Services – salary & tax administration 2022/23	180.00
19 th May	BHIB – insurance 2022/23	436.81
	TOTAL	3006.09

Reference	Payee-	Total £
16 th June	J Irons – Clerk's salary 4 weeks to 6 th May	819.36
16 th June	J Irons – clerk's expenses May – June*	42.20
16 th June	J Hawkrigde - Lengthsman pay 3 weeks to 6 th May	163.07
16 th June	S Hawkrigde - Lengthsman pay 3 weeks to 6 th May	167.83
16 th June	HMRC – employees' tax & NI May - June	374.56
16 th June	DCC – clerk's pension return in June	199.10
16 th June	Biffa – waste collection June to September	564.78
16 th June	Town & Parish Council websites – hosting fee 2022/23	238.00
	TOTAL	2568.90
	Grand total	5574.99

* a breakdown of these costs will appear in the minutes.

- (b) Income bank interest on 31st March 2022 £ 4.48
 Bank interest on 29th April 9.79

- (c) Bank balance as at 23rd May 2022 £22651.53

16. To receive feedback and reports from Council representatives on outside bodies

17. Items for information.

18. Agenda items for the next meeting.

- 19. Date of next meeting** –The next Council Meeting will be held on Thursday 21st July 2022 at 7.15pm at Stenson Fields primary school.

PUBLIC INSPECTION OF PLANS AND PARTICIPATION

- Plans may be inspected at the offices of South Derbyshire District Council, to whom representations should be made.
- All planning applications are available on-line via the Parish Council or SDDC website.
- The applications will be considered by Stenson Fields Parish Council, which may make its own observations and forward them to the relevant Planning Authority.
- Applicants, objectors, and supporters to planning applications may speak on applications brought before the Parish Council.