

STENSON FIELDS PARISH COUNCIL

Clerk - Dr. Jonathan Irons, Flat 4, Plumtree Cottages, Cavendish Bridge, Shardlow, Derby DE72 2HL

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10th September 2021

To the Chairman and Members of Stenson Fields Parish Council:

You are summoned to attend the Parish Council Meeting to be held at Stenson Fields Primary School on Thursday 16th September 2021 at **7.00pm**.

The meeting will be held under any remaining Covid Guidelines. Although face coverings are not legally required council may, at its discretion, recommend they be worn for the duration of the meeting.

Yours sincerely,

Jonathan Irons

Clerk

AGENDA

Part 1 – Confidential information (7pm): Clerk's appraisal.

Part 2 – Non-Confidential information (7.15pm onwards).

1. **Chair and Vice-chair to sign their Declarations of Office.**
2. **Cllrs Rogers to pledge to abide by the code and to confirm any changes to his Registers of Interests, if applicable**
3. **Apologies for absence**
4. **Variation of Order of Business**
5. **Declaration of Members Interests**
To enable Members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.
6. **To determine which items if any from Part 1 of the agenda should be taken with the public excluded.** If the Council decides to exclude the public, it will be necessary to pass a resolution in the following terms: -
"In view of the confidential nature of item to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item."
7. **Public Speaking**
 - (a) Any member of the public and/or press participating in the meeting will be given the opportunity to make representations. Minutes of the meeting will be available for the public to see on our website unless of course, they were of a confidential nature and exempt from the public (e.g. staffing information).
 - (b) If a County Council or District Council Member participates, they will be given the opportunity to raise any relevant matter.
8. **To approve the minutes of the Parish Council Meeting held online on the 29th July 2021. Chairman to sign paper copies of the approved minutes from the past 16 months.**
9. **Chairman's Report**
10. **Clerk's Report**
11. **Matters for Decision or Discussion:**
 - 11.1 Police Issues/Speed Limits/Road Safety;
 - 11.2 Saxon Gate at Newton Village Development, Stenson Road;
 - 11.3 Lengthsmen Scheme;

- 11.4 Environmental issues (Biffa, trees, bulbs, bins, etc);
- 11.5 to discuss possible installation of one or two public benches on Wragley Way;
- 11.6 to discuss procedure over hiring a room at the Community Centre;
- 11.7 to consider adopting a 'delegated powers' policy;
- 11.8 to consider the election of a dedicated member(s) to communicate directly with police over ongoing and future issues.
- 11.9 to sign the additional SDDC concurrent functions form request;
- 11.10 budget update;
- 11.11 Transfer action list/action plan.

12. To consider planning applications:

DMPA/2021/1275 - Amended scheme to (previously approved ref DMPA/2020/0645) for the erection of a single storey extension and change of hip to gable on roof at 72 Glenmore Drive, Stenson Fields.

DMPA/2021/1013 - The erection of an extension at 6 Outram Way, Stenson Fields - this application has been amended.

Decisions:

DMPA/2021/0970 - the erection of a two-storey rear extension at 16 Lupin Close, Stenson Fields. Approved subject to conditions.

DMPA/2021/0832 - Amended scheme to previously approved ref DMPA/2020/1264 for the erection of a two-storey front and side extension at 24 Templar Close, Stenson Fields. Approved subject to conditions

DMPA/2021/0806- Retrospective application for the formation of a vehicular access and a hard surface at 3 Lundie Close, Stenson Fields. Approved subject to conditions.

13. Finance

(a) Accounts for Payment (via internet bank transfer) – to be approved:

Reference	Payee-	Total £
16 th Sept	J Irons – Clerk’s salary 4 weeks to 30 th July	848.24
16 th Sept	J Irons – clerk’s expenses July - August*	24.00
16 th Sept	J Hawkrigde - Lengthsman pay 4 weeks to 30 th July	184.12
16 th Sept	S Hawkrigde – Lengthsman pay 4 weeks to 30 th July*	184.22
16 th Sept	HMRC –employee’s tax & NI July – August	43.68
16 th Sept	DCC - clerk’s pension return August	223.85
	TOTAL	1508.11
Reference	Payee-	Total £
16 th Sept	J Irons – Clerk’s salary 4 weeks to 27 th August	848.24
16 th Sept	J Irons – clerk’s expenses August - September*	42.20
16 th Sept	J Hawkrigde - Lengthsman pay 4 weeks to 27 th August*	291.40
16 th Sept	S Hawkrigde – Lengthsman pay 4 weeks to 27 th August	203.50
16 th Sept	HMRC –employee’s tax & NI August – September	66.48
16 th Sept	DCC - clerk’s pension return September	223.85
16 th Sept	PKF Littlejohn LLP – external audit 2020/21	240.00
16 th Sept	DBS Services – barring service check for lengthsman	90.40
16 th Sept	Biffa – waste collection September – December	410.90
	TOTAL	2416.97
	GRAND TOTAL	3925.08

* a breakdown of these costs will be included in the minutes.

- (b) Income:
SDDC Concurrent Functions grant 2020/21 (1) on 30th July £ 22329.01
- (c) Bank balance as at 10th September 2021 £ 42909.46

14. **To receive feedback and reports from Council representatives on outside bodies**

15. **Items for information.**

16. **Agenda items for the next meeting.**

17. **Date of next meeting** – The next Council Meeting will be held at Stenson Fields Primary School on Thursday 21st October 2021