

MINUTES OF THE REMOTE ANNUAL PARISH COUNCIL MEETING HELD ON THURSDAY 5th May 2021 AT
7.15pm

Owing to the continuing extenuating circumstances surrounding Coronavirus meetings are held via a Microsoft Teams video-link in accordance with **The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020**. Hence, Stenson Fields Parish Council is authorised to hold virtual meetings online. Parish Council meetings continue to take place online using video-conferencing.

Those members that participated formed a quorum comprising:

Present: - Cllrs C Fellows (Chair), R Lisewski, P Richardson, P Bonnell and I Baker.

In attendance: - S Hawkridge (lengthsman) and J Irons (clerk).

1463/21 **Election of Chairman.**

Cllr Fellows was proposed by Cllr Baker and seconded by Cllr Richardson. **RESOLVED:** Cllr Fellows was elected.

1464/21 **Election of Vice-Chairman.**

Cllr Lisewski was proposed by Cllr Baker and seconded by Cllr Bonnell. **Resolved:** Cllr Lisewski was elected. Declarations of Office will be signed by both Chair and Vice-chair at the next available opportunity.

1465/21 **APOLOGIES FOR ABSENCE**

Cllr K Rogers (family bereavement); members approved his absence. Both district and county councillors had given apologies in advance of the last meeting as they are subject to Purdah restrictions during the election period.

1466/21 **VARIATION OF ORDER OF BUSINESS** None

1467/21 **DECLARATION OF MEMBERS INTERESTS** None

1468/21 **Declaration of councillors' agreement to abide by the Code of Conduct.** Those members present agreed to abide by the code and confirmed that they had no changes to their Registers of Interests. Those members not present will/ should take the oath at the next meeting that they attend.

1469/21 **PUBLIC SPEAKING**

a) Police - No representative from the police was present.

b) District and County Councillors were absent, see above.

1470/21 **TO APPROVE THE MINUTES OF THE (2) MEETINGS HELD ON 15th April 2021**

These were approved and accepted as a true record and will be signed by the chairman at the next available opportunity.

1471/21 **TO DETERMINE WHICH ITEMS IF ANY TO BE TAKEN WITH THE PUBLIC EXCLUDED** - None.

1472/21 **CHAIRMAN'S ANNOUNCEMENTS AND REPORTS**

The chairman confirmed that the next IGV meeting will be held remotely on 12th May.

1473/21 **CLERK'S REPORT & CORRESPONDENCE**

1. SDDC's omission of this council's precept element of district council's tax demand. However, they have since apologised for it in a letter to residents. Despite our request for a far higher precept level than in previous years it is still one of the lowest of any parish in Derbyshire.

2. clerk offered to send a letter of condolence to Cllr Rogers following a family bereavement to which members **agreed**.

1474/21 Appointment of members to Committees & Sub Committees, working parties and/or external bodies.

1. Cllr Fellows is a Governor at the Primary School and therefore liaises between it and the parish council. If permitted by the School, he may provide reports emanating from Governor's Meetings.
2. Cllr Rogers will attend the local health committee (although to be confirmed due to the councillor's absence tonight).
3. The Finance Group to comprise Cllrs Fellows, Lisewski, Dhillon and Richardson.
4. Safer Neighbourhood Meetings: all members.
5. Infinity Garden Village meetings: Cllrs Fellows and Lisewski

1475/21 Matters for Decision or Discussion:

- a) Police Issues/Speed Limits/Road Safety. Cllr Bonnell noted that speeding cars and errant parking at the school remain, especially on Goathland Road. The school addresses these by speaking to parents and the police are aware. Cllr Lisewski highlighted parked cars on the pavement at Stenson Fields Farm. The police were informed but took no action. Clerk to raise this with Highways and SDDC.
Excessive numbers of cars park on the pavement at Stenson Road, Stenson village. Cllr Atkin told the police who advised that unless the pavement is blocked or the road has a parking restriction on it, there is nothing they can do. The county council was informed but replied to say that it would *'support at the requests of both the Parish Council and Derbyshire Police for parking restrictions along the frontage to Stenson House to allow enforcement action which at the moment is not possible. Warning notices have been displayed on the vehicles with no effect. We would welcome immediate action to place either yellow or Red lines on this section and ask that you liaise with the police to discuss any outcomes with some urgency'*.
- b) Saxon Gate at Newton Village Development, Stenson Road. Cllr Lisewski noted that the sluice gate at the balancing pond has been raised to its previous level resulting in the water level having increased. That said, it remains below the required level. He rues the absence of response to our request of SDDC over whether completion of the outstanding issues at the Community Centre has been conducted and the fire risk assessment updated. Clerk to ask DCllr Shepherd to pursue.
- c) Lengthsman Scheme. Steve Hawkridge reported the following:
 - The faulty baby-swing at Ledbury Chase reported in the last meeting has now been fixed.
 - Jane Hawkridge removed graffiti on the slide and would like a graffiti-removal kit from SDDC to remove that on the kickboard. Clerk asked for this but will do so again.
 - Biffa has not collected waste at the bins in the school grounds and Steve believed around 50 bags of litter await removal. Clerk to pursue and to remind Biffa to collect between 10-11am at the half-term holiday on Monday 31st May.
- d) Environmental issues (Biffa, trees, bulbs, bins etc) including reply from SDDC over the fly-tipped waste on embankment along Stenson Road. SDDC confirmed that it is powerless to act. Clerk then asked Cllr Atkin whether Highways would remove the waste and awaits a reply. Clerk to pursue him now that elections are over. Cllr Baker reported 2 rotted and leaning lamppost standards on either side of Wragley Way; clerk to ask Highways whether this is intentional and if not, for a repair/ replacement. Cllr Richardson noted that the dog bin on the Stenson Road railway bridge is leaning and may need repair soon; members to monitor.

Clerk told Highways about the following:

- Overhanging hedges: The poor visibility for drivers on Stenson Road, both near the balancing pond and at the junction of Pilgrims Way, opposite Merevale Way. Clerk has already asked Highways for the trimming of these hedges but sent a reminder. However, it is doubtful this will be done until the end of the bird-nesting season later in the year.
- Shallow pothole on the Grampian Way traffic roundabout. Highways carried out a temporary repair, but the clerk asked for more a substantial infill. Since then, Highways has made another temporary repair.
- Tree roots are protruding through the pavement at Quantock Close Wragley Way and Beaufort Road Wragley Way; clerk asked Highways to repair but this has yet to be done. Steve Hawkridge will monitor and should this get worse i.e. dangerous, then the clerk will inform Cllr Atkin to request an urgent repair.

e) Outcome of the meeting(s) with SDDC over the Ledbury Chase fencing/ play equipment (if held). Not held but SDDC now prefers installation of play equipment to fencing. Clerk to ask them for a definitive list of its preferences/ requirements which is essential before any further progress can be made.

f) to approve the 2020/21 internal audit report. **Resolved:** agreed. Clerk to send to the chairman the internally audited accounts for his signature whereupon, on receipt, the clerk will sign. On completion this will be minuted as follows:

1476/21 Annual Governance Statement;

1477/21 Annual Accounting Statement.

1475/21 (continued)

g) Annual review of the council's policies. **Resolved:** no amendments to existing policies. The Coronavirus regulations amendment introduced to the standing orders last year will be removed once council resumes face-to-face meetings.

h) To consider renewal of the lengthsman's DBS checks. **Resolved:** agreed.

i) To pass a resolution to cancel 6 outdated cheques showing in the accounts. **Resolved:** agreed.

j) to decide a date on which to hold the June meeting. **Resolved:** Clerk to enquire whether the school room is available for a public meeting on 24th June 2021. In the meantime, we will monitor any changes to the lockdown restrictions. Clerk to complete and send a NALC template letter to the government requesting an extension to...

1478/21 – Cllr Lisewski left the meeting at 8.20pm due to feeling unwell.

1479/21 PLANNING

Applications

DMPA/2021/0565- The erection of an extension at 4 Silvertown Drive, Stenson Fields. **Resolved:** no objection.

DMPA/2021/0650 - The erection of extensions at 28 Zetland Crescent, Stenson Fields. **Resolved:** to comment that we are concerned that the side and rear extensions reduce garden space to below fifty percent, which should not occur under Permitted Development Status

DMPA/2021/0654 - Amended scheme to previously approved DMPA/2020/0823 for the erection of a proposed annexe at 17 Derwent Drive, Stenson Fields. **Resolved:** no objection.

Decisions.

DMPA/2021/0366 – erection of side & rear extensions at 26 Glenmore Drive, Stenson Fields. Approved subject to conditions.

DMOT/2021/0138 - The pruning of an oak tree covered by South Derbyshire District Council Tree Preservation Order no. 346 at 20 Glenmore Drive, Stenson Fields. Approved subject to conditions.

DMPA/2021/0393 - The erection of extensions at 3 Pilgrims Way, Stenson Fields. Approved subject to conditions.

1480/21 FINANCE

a) Accounts for payment were **approved** (to be paid via internet bank transfer):

Reference	Payee-	Total £
5 th May	J Irons – Clerk's salary 4 weeks to 9 th April	824.08
5 th May	J Irons – clerk's expenses March – April*	63.00
5 th May	J Hawkridge - Lengthsman pay 3 weeks (incl expenses) * to 9 th April	193.70
5 th May	S Hawkridge - Lengthsman pay 3 weeks to 9 th April	173.75
5 th May	HMRC –J Irons; NI April - May	47.93
5 th May	DCC – clerk's pension return in May	216.73
5 th May	BHIB – insurance 2021/22	436.81
5 th May	Brian Wood – internal audit 2020/21	85.00
	TOTAL	2041.00

*clerk's expenses comprise the following:

Shardlow to Breaston & return (10 miles at 0.65p per mile) on 20th April (£6.50) to deposit account books to auditor £6.50

Shardlow to Mickleover & return (38 miles at 0.65p per mile) on 22nd April (£6.50) to collect account books to auditor (without success) £24.70

Shardlow to Chelleston & return (12 miles at 0.65p per mile) on 26th April (£7.80) rearranged collection of account books from auditor £7.80

Total £39.00

£39.00

Home allowance (£24 per 4-weekly) £24.00

TOTAL: £63.00

*J Hawkridge's expenses comprise the following: *dustpan & brush (£19.95).*

(b) Income none

(c) Bank balance as at 27th April 2021 £12615.58

1481/21 **TO RECEIVE FEEDBACK AND REPORTS FROM COUNCIL REPRESENTATIVES ON OUTSIDE BODIES**
None

1482/21 **ITEMS FOR INFORMATION**

The clerk had received no major items since the last meeting and had circulated the latest DALC updates to members.

1483/21 **Agenda items for the next meeting.**

- Reply from SDDC over Ledbury Chase play-equipment/ fencing;
- Members absent tonight to pledge to abide by the code and to confirm any changes to their Registers of Interests, if applicable;
- Cllr Rogers to confirm whether he will continue to report on the PPG meetings.;
- Chairman to sign the minutes from meetings of the past 14 months;
- to consider the removal of the Coronavirus regulation in the standing orders;
- Apologies received in advance from Cllrs Baker and Richardson;
- Chair and Vice-chair to sign their Declarations of Office.

1484/21 **DATE OF NEXT MEETING**

It is intended, depending on availability, to hold the next Ordinary Parish Council meeting on Thursday 24th June 2021, commencing at 7:15pm at Stenson Fields Primary School (however this may be subject to change).

There being no other business, the Chairman thanked attendees and closed the meeting at 8:30pm.

Signed..... Date.....