

Owing to the continuing extenuating circumstances surrounding Coronavirus meetings are held via a Microsoft Teams video-link in accordance with **The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020**. Hence, Stenson Fields Parish Council is authorised to hold virtual meetings online. Parish Council meetings continue to take place online using video-conferencing.

Those members that participated formed a quorum comprising:

Participants: - Cllrs C Fellows (Chair), R Lisewski, I Baker, P Bonnell, P Richardson and K Rogers.

In attendance: - Steve Hawkridge (lengthsman) and J Irons (clerk).

1449/21            **VARIATION OF ORDER OF BUSINESS:**     None

1450/21            **DECLARATION OF MEMBERS INTERESTS:**         None

1451/21            **PUBLIC SPEAKING**

- No residents or police officers took part.
- In their absences Cllr Atkin and DCllr Shepherd sent their annual reports prior to the meeting which will appear on the website.
- One of our lengthsman in attendance, Steve Hawkridge, gave his report at minute 1456/21 (c) below.

1452/21            **TO APPROVE THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 18<sup>th</sup> March 2021.** After an addition these were approved and accepted as a true record and will be signed by the chairman at the next available opportunity.

1453/21            To determine which items if any from Part 1 of the Agenda should be taken with the public excluded.  
None.

1454/21            **CLERK'S REPORT**

1. The tax technician has changed her system to use a different payroll software that allows access to wage & tax information by employees. It creates a safer method of providing this information than via email. The storage facility is encrypted and more secure than emailing the pay reports. The system is fully GDPR compliant.
2. This year's Summer Playscheme has been cancelled because district council cannot guarantee the safety of families and staff against the possible spread of COVID-19. The intention is to reschedule several of the planned sessions, once restrictions are lifted, on evenings, weekends and during half term holidays. It is expected that these will be charged at the same rate as previously agreed and further information will be forthcoming as soon as we know when Government guidance will permit this type of delivery.
3. After many months of delays we now have online internet banking.
4. This year's council tax demand from SDDC omitted the parish council precept element to be charged. Hence, district is currently reprinting new demands to issue to residents. The error is district council's and not this council's as we submitted the necessary form well within the required time limit.
5. A resident contacted the clerk raising concern about the size of the football goals on Fox Close play area claiming that some wish to see larger sized goals. Members decided that the cost of changing these would prove prohibitive, and the playing field is, and always was, intended as a 5-a-side pitch.

1455/21            Cllr Rogers joined the meeting at 8pm.

1456/21            **Matters for Decision or Discussion:**

a) Police Issues/Speed Limits/Road Safety.

The large pothole on the Grampian Way/ Stenson Road roundabout has been infilled albeit patchily; members thought this is not a substantial repair. Clerk to inform CCllr Atkin. Cllr Richardson rued that the hedge opposite Merevale Way at the junction of Pilgrims Way and near the balancing pond that impedes vision for drivers has not been trimmed; clerk to remind Highways.

Cllr Lisewski claimed that he had seen an increase of police presence resulting in more speeding drivers being caught.

b) Saxon Gate at Newton Village Development, Stenson Road. Cllr Lisewski met recently with SDDC's tree officer and DCllr Shepherd who are now making efforts to apply Tree Preservation Orders to oak trees here. Cllr Richardson noted that the water level at the balancing pond remains low. Cllr Lisewski is dismayed that we have still not been advised whether district council has addressed certain issues in fire risk assessment of the community centre. Clerk to ask district council again.

The manhole cover/grate that was missing has now been replaced.

c) Lengthsmen Scheme. Steve Hawkrigde reported the following:

- Poisonous meatballs have been found near the balancing pond at Saxon Gate and as a result a cat died. Members were unsure whether this could be rat poison. Clerk to tell DCllr Shepherd who will probably inform the developer.
- Tree roots are protruding through the pavement at Quantock Close/ Wragley Way; and Beaufort Road/ Wragley Way; clerk to ask Highways to repair.
- After Steve enquired, district council's Clean Team cannot remove the excessive rubbish that has been tipped onto the embankment along the south of Stenson Road (east side from Wragley Way to the A50). He was told even a specialist contractor would be unwilling to tidy the mess. Clerk to write to SDDC's environmental officer requesting urgent action.
- The waste bin at Ledbury Chase needs a lid repair which the clerk asked for several months ago and so will remind district council. Also, a baby swing has a broken safety bar meaning a child could fall out; clerk to ask district council to repair. A see-saw screw had been removed but left on the ground; Steve replaced it.

The chairman thanked Steve for his report.

d) Environmental issues (Biffa, trees, bulbs, bins etc).

Both the clerk and the school asked Biffa for a waste collection on Easter Monday. The lorry arrived but too early to gain access. The collections then took place on the following Friday and Monday.

e) Update on meeting with SDDC on installation of either fencing or play equipment Ledbury Chase. **Resolved:** not held so the clerk to pursue district council. Cllr Baker circulated a map showing options regarding which items of play equipment that may be secured by fencing; clerk to forward to SDDC.

f) to increase the clerk's and Lengthsman's salaries to reflect the upcoming increase in the National Minimum/ statutory wage. **Resolved:** agreed.

g) to sign the internally audited accounts for year 2020/21. Not completed because our usual auditor advised that she no longer undertakes audits. Clerk has now secured a new auditor and will deliver the books to him on 20<sup>th</sup> April.

h) to decide a date on which to hold the APCM. **Resolved:** 5<sup>th</sup> May 2021.

## 1457/21 PLANNING

### To consider planning applications:

DMPA/2021/0366 - The erection of side and rear extensions at 26 Glenmore Drive, Stenson Fields. **Resolved:** clerk to submit the following comment: *this will encroach on two-thirds of the garden but permitted development rules decree that no more than 50% of the garden should be built upon. Also, we request that adequate vehicle parking space is maintained i.e., to accommodate a minimum of 2 vehicles.*

DMPA/2021/0393 - The erection of extensions at 3 Pilgrims Way, Stenson Fields. **Resolved:** no objection.

DMPA/2021/0439 - erection of extensions at 17 Nevis Close, Stenson Fields. **Resolved:** clerk to submit the following comment: *we wish to make the following comment as per our submission regarding the previous application in April 2018 - 9/2018/0147 - THE ERECTION OF A TWO STOREY SIDE EXTENSION AND SINGLE STOREY FRONT AND REAR EXTENSIONS AT 17 NEVIS CLOSE STENSON FIELDS. . this council objects on the grounds that these extensions are of excessive size and not in keeping with other properties in the area. It seems unduly large compared to the house itself.*

DMPA/2021/0397 - Approval of reserved matters (layout, scale, appearance and landscaping) pursuant to outline permission ref. 9/2017/0922 for the residential development of up to 100 dwellings including infrastructure as associated works on Land at SK3430 7732, Deep Dale Lane, Barrow on Trent, Derby. **Resolved:** clerk to submit the following comment: *we wish to resubmit our concerns from December 2017 that traffic access from A50 and along Deepdale Lane will be compromised arising from the expected volume of vehicles using this route.*

1458/21 **Finance**

(a) Accounts for Payment (via internet bank transfer) – to be approved:

Reference	Payee	Total £
15 <sup>th</sup> April	J Irons – Clerk’s salary 4 weeks to 12 <sup>th</sup> March	823.49
15 <sup>th</sup> April	J Irons - clerk expense March – April (home allowance)	24.00
15 <sup>th</sup> April	J Hawkrige - Lengthsman pay 4 weeks to 12 <sup>th</sup> March	217.31
15 <sup>th</sup> April	S Hawkrige - Lengthsman pay 4 weeks to 12 <sup>th</sup> March	217.31
15 <sup>th</sup> April	HMRC –J Irons’ NI March - April	49.08
15 <sup>th</sup> April	SDDC – emptying of waste/ dog bins 2020/21	2527.63
15 <sup>th</sup> April	DM Payroll Services - payroll administration 2021/22	180.00
15 <sup>th</sup> April	DCC - clerk’s April’s pension return	216.72
	<b>TOTAL</b>	<b>4255.54</b>

(b) Income - 1<sup>st</sup> tranche of precept 2021/22 £16736.00  
Western Power wayleaves £ 48.06

(c) Bank balance as at 30<sup>th</sup> March 2021 £ 902.38

(d) Finance Report 2020-21 (previously circulated to members) can be viewed on our website under Finance.

1459/21 **TO RECEIVE FEEDBACK AND REPORTS FROM COUNCIL REPRESENTATIVES ON OUTSIDE BODIES**

Cllr Rogers had nothing to report because the PPG cancelled its last meeting.

Cllr Lisewski and DCllr Shepherd met 2 representatives from district council recently to discuss the replacement of rotted bollards. Bollards will be ordered and will be fitted soon; Pilgrims Way/ Zetland Close/ Fox Close, Quantock Close, Portman Chase and the railway bridge on Stenson Road will all benefit. Cllr Richardson believes Glencroft Drive should have bollards fitted too.

1460/21 **ITEMS FOR INFORMATION** Clerk has circulated recent DALC newsletters and Coronavirus updates. The chairman and clerk received information over outdoor Tommy figures produced by the Royal British Legion. In June’s meeting members will consider buying lamppost poppies to commemorate the November armistice remembrance.

1461/21 **Agenda items for the next meeting.**

- Police Issues/Speed Limits/Road Safety;
- Saxon Gate at Newton Village Development, Stenson Road;
- Environmental issues (Biffa, trees, bulbs, bins, etc);
- Lengthsmen Scheme;
- Outcome of the meeting(s) with SDDC over the Ledbury Chase fencing/ play equipment (if held);
- to approve the 2020/21 internal audit report;
- Annual review of the council’s policies;
- To consider renewal of the lengthsmens’ DBS checks;
- Reply from SDDC over fly-tipped waste on Stenson Road.;
- to decide a date on which to hold the June meeting.

1462/21 **Date of next meeting** –The Annual Parish Council Meeting will be held, in the same format, on Wednesday 5<sup>th</sup> May 2021 at 7.15pm.

The Chairman thanked attendees for their input and closed the meeting at 8.50pm.

Signed.....C Fellows (Chairman) Date.....