

STENSON FIELDS PARISH COUNCIL

Clerk - Dr. Jonathan Irons, Flat 4, Plumtree Cottages, Cavendish Bridge, Shardlow, Derby DE72 2HL

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7th April 2021

Following Government advice during the Coronavirus (COVID-19) emergency Stenson Fields Parish Council is unable to meet in public until further notice. The Council is therefore cancelling or postponing all its public meetings including the Annual Parish Meeting due to be held on Thursday 15th April 2021. Agendas and Minutes of the meetings will be available on our website.

If you would like to make an input or representation to a meeting or send a message to councillors, please do so by contacting the clerk via phone or email. All inputs and representations received will be made known to councillors.

We look forward to resuming public meetings again as soon as Government instructions allow us to, but in the meantime, Stenson Fields Parish Council will continue to serve the residents of Stenson Fields as best we can.

The Government has recently passed emergency legislation, the Coronavirus Act 2020*, which gives the Secretary of State powers to make regulations about the conduct of local authority meetings, and as such Stenson Fields Parish Council is authorised to hold virtual meetings online. It is therefore intended that future Parish Council meetings will continue to take place online using video-conferencing.

***The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020**

To the Chairman and Members of Stenson Fields Parish Council,
You are summoned to partake in the Annual Parish Meeting to be held remotely on Thursday 15th April 2021 at 7.15pm.

Yours sincerely,

Jonathan Irons

Clerk

ANNUAL PARISH MEETING

AGENDA

The Annual Parish Meeting is convened in accordance with Schedule 12 of the Local Government Act 1972. This is the Statutory Annual Parish Meeting of the Parish Council. All parishioners are welcome to attend. Your councillors will report on progress during the past year and plans for the future. There will be time for you to ask questions and make comments.

If you have any questions you wish to ask the County and/ or District Councillor please send them to the clerk a few days beforehand.

1. Welcome
2. Apologies for absence
3. Chairman's Report
4. South Derbyshire District Councillor's Report
5. County Councillor's Report
6. Finance Report

ORDINARY PARISH MEETING

AGENDA

1. **Variation of Order of Business**

2. **Declaration of Members Interests**

To enable Members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become

apparent at a later stage in the proceedings may be declared at that time.

3. **Public Speaking**

- (a) Any member of the public and/or press participating in the meeting will be given the opportunity to make representations. Minutes of the meeting will be available for the public to see on our website unless of course, they were of a confidential nature and exempt from the public (eg staffing information).
- (b) **County Council or District Council Members gave their reports in the previous meeting.**

4. **To approve the minutes of the Parish Council meeting held on the 18th March 2021.**

5. To determine which items if any from Part 1 of the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: -
“In view of the confidential nature of item to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item.”

6. **Clerk's Report**

7. **Matters for Decision or Discussion:**

- 7.1 Police Issues/Speed Limits/Road Safety;
7.2 Saxon Gate at Newton Village Development, Stenson Road;
7.3 Lengthsmen Scheme;
7.4 Environmental issues (Biffa, trees, bulbs, bins, etc);
7.5 update on meeting with SDDC on installation of either fencing or play equipment Ledbury Chase (if held);
7.6 to review the clerk's and Lengthsman's salaries to reflect the upcoming increase in the National Minimum wage;
7.7 to sign the internally audited accounts for year 2020/21 (if completed);
7.8 to decide a date on which to hold the APCM.

8. **To consider planning applications:-**

DMPA/2021/0366 - The erection of side and rear extensions at 26 Glenmore Drive, Stenson Fields,

DMPA/2021/0393 - The erection of extensions at 3 Pilgrims Way, Stenson Fields.

DMPA/2021/0439 - erection of extensions at 17 Nevis Close, Stenson Fields.

DMPA/2021/0397 - Approval of reserved matters (layout, scale, appearance and landscaping) pursuant to outline permission ref. 9/2017/0922 for the residential development of up to 100 dwellings including infrastructure as associated works on Land at SK3430 7732, Deep Dale Lane, Barrow on Trent, Derby.

9. **Finance**

- (a) Accounts for Payment – cheques to be approved and signed

Cheque No	Payee	Total £
002379	J Irons – Clerk's salary 4 weeks to 12 th March	823.49
002379	J Irons - clerk expenses March – April (including clerk's April's pension return [£216.72] to be paid online on 16 th April*	258.92
002380	J Hawkrige - Lengthsman pay 4 weeks to 12 th March	217.31
002381	S Hawkrige - Lengthsman pay 4 weeks to 12 th March	217.31
002382	HMRC –employee's tax & NI March - April	49.08
002383	SDDC – emptying of waste bins 2020/21	2527.63
002384	DM Payroll Services - payroll administration 2021/22	180.00
	TOTAL	4273.74

* a breakdown of these costs will appear in the minutes.

- (b) Income - none
(c) Bank balance as at 30th March 2021 £ 902.38
(d) Finance Report 2020-21 (to be circulated to members before the meeting).

10. **To receive feedback and reports from Council representatives on outside bodies**

11. **Items for information.**

12. **Agenda items for the next meeting.**

13. **Date of next meeting** – The date, venue, and format on which Annual Parish Council Meeting will be held will be advised in due course.