

STENSON FIELDS PARISH COUNCIL

Clerk - Dr. Jonathan Irons, Flat 4, Plumtree Cottages, Cavendish Bridge, Shardlow, Derby DE72 2HL

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27th April 2021

Following Government advice during the Coronavirus (COVID-19) emergency Stenson Fields Parish Council has not been able and continues to be unable to meet in public until further notice. The Council therefore cancelled all of its publicly attended meetings.

The Government passed emergency legislation last year, the Coronavirus Act 2020*, which gives the Secretary of State powers to make regulations about the conduct of local authority meetings, and as such Stenson Fields Parish Council is authorised to hold virtual meetings online. Meetings have been conducted in this manner since April last year and will continue into the foreseeable future.

Hence, meetings are conducted online via the Microsoft Teams videoconferencing facility. Anyone wishing to participate should contact the clerk who can provide details. If you would like to make a representation to the meeting or send a message to councillors without taking part, please do so by contacting the clerk via phone or email. All inputs and representations received will be made known to councillors.

We look forward to resuming public meetings again as soon as Government instructions allow us to, but in the meantime, Stenson Fields Parish Council will continue to serve the residents of Stenson Fields as best we can. In the meantime, the Annual Parish Council Meeting due to be held on Wednesday 5th May 2021.

Agendas and Minutes of the meetings will be available on our website.

***The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020**

To the Chairman and Members of Stenson Fields Parish Council,
You are summoned to partake in the Annual Parish Council Meeting to be held remotely via Microsoft Teams on Wednesday 5th May 2021 at 7.15pm.

Yours sincerely,

Jonathan Irons

Clerk

AGENDA

1. **Election of Chairman.**
2. **Election of Vice-Chairman.**
3. **Apologies for absence**
4. **Variation of Order of Business**
5. **Declaration of Members Interests**
To enable Members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.
6. **Declaration of councillors' agreement to abide by the Code of Conduct.**
7. **Public Speaking**
 - (a) Any member of the public and/or press participating in the meeting will be given the opportunity to make representations. Minutes of the meeting will be available for the public to see on our website unless of course, they were of a confidential nature and exempt from the public (e.g. staffing information).
 - (b) If a County Council or District Council Member participates, they will be given the opportunity to raise any relevant matter.

8. **To approve the minutes of the 2 meetings held remotely on the 15th April 2021.**
9. To determine which items if any from Part 1 of the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: -
“In view of the confidential nature of item to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item.”
10. **Chairman’s Report**
11. **Clerk’s Report**
12. **Appointment of members to Committees & Sub Committees, working parties and/or external bodies**
13. **Matters for Decision or Discussion:**
- 13.1 Police Issues/Speed Limits/Road Safety;
- 13.2 Saxon Gate at Newton Village Development, Stenson Road;
- 13.3 Lengthsmen Scheme;
- 13.4 Environmental issues (Biffa, trees, bulbs, bins, etc) including reply from SDDC over the fly-tipped waste on embankment along Stenson Road;
- 13.5 Outcome of the meeting(s) with SDDC over the Ledbury Chase fencing/ play equipment (if held);
- 13.6 to approve (or not) the 2020/21 internal audit report;
- 13.7 Annual review of the council’s policies;
- 13.8 To consider renewal of the lengthsmen’s DBS checks;
- 13.9 To pass a resolution to cancel 6 outdated cheques showing in the accounts;
- 13.10 to decide a date on which to hold the June meeting.

14. **To consider planning applications:-**
DMPA/2021/0565- The erection of an extension at 4 Silvertown Drive, Stenson Fields.
DMPA/2021/0650 - The erection of extensions at 28 Zetland Crescent, Stenson Fields.

Decision

DMPA/2021/0366 - The erection of side and rear extensions at 26 Glenmore Drive, Stenson Fields. Approved subject to conditions.

15. **Finance**
(a) Accounts for Payment (via internet bank transfer) – to be approved:

Reference	Payee-	Total £
5 th May	J Irons – Clerk’s salary 4 weeks to 9 th April	824.08
5 th May	J Irons – clerk’s expenses March – April*	63.00
5 th May	J Hawkridge - Lengthsman pay 3 weeks (incl expenses) * to 9 th April	193.70
5 th May	S Hawkridge - Lengthsman pay 3 weeks to 9 th April	173.75
5 th May	HMRC –J Irons; NI April - May	47.93
5 th May	DCC – clerk’s pension return in May	216.73
5 th May	BHIB – insurance 2021/22	436.81
5 th May	Brian Wood – internal audit 2020/21	85.00
	TOTAL	2041.00

* a breakdown of these costs will appear in the minutes.

- (b) Income none
- (c) Bank balance as at 27th April 2021 £12615.58

16. **To receive feedback and reports from Council representatives on outside bodies**
17. **Items for information.**
18. **Agenda items for the next meeting.**
19. **Date of next meeting** – The date, venue, and format on which the next ordinary Council Meeting will be held will be advised in due course.