

STENSON FIELDS PARISH COUNCIL
PARISH COUNCIL REMOTE MEETING held on THURSDAY 16th April 2020 at 7pm

Owing to the extenuating circumstances surrounding the coronavirus this meeting was held via Skype video-link in accordance with **The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020**. Hence, Stenson Fields Parish Council is authorised to hold virtual meetings online. It is therefore intended that future Parish Council meetings will continue to take place online using video-conferencing.

Those members that participated formed a quorum comprising:

Participants: - Cllrs C Fellows (Chair), R Lisewski, I Baker, P Bonnell and P Richardson.
In attendance: - Steve Hawkridge (lengthsman) and J Irons (clerk).

1290/20 VARIATION OF ORDER OF BUSINESS:

To swap agenda items 1 & 2.

To bring forward agenda item 8.6 and hence:

To change Standing Orders to allow holding remote meetings (pp Cllr Richardson, seconded Cllr Baker). **Resolved:** agreed and to make the following changes to the Standing Orders (until May 2021 or such time as the government revises or revokes the legislation) as per the Coronavirus Bill:

3i A person shall notify the meeting when requesting to speak by means of electronically raising a hand;

3s Voting on a question will either be by a show of hands electronically OR by each councillor giving their vote verbally, one at a time.

In the absence of the Annual Meeting of the Council being held:

5b,c and e will be suspended;

17e - date to be changed from 30 June to 31st August.

1291/20 APOLOGIES FOR ABSENCE.

Cllrs K Butterworth (online technical difficulties), G Dhillon Singh (online technical difficulties), K Rogers (otherwise engaged) and CCllr N Atkin. Members approved their absences.

1292/20 DECLARATION OF MEMBERS INTERESTS: None

1293/20 PUBLIC SPEAKING

- No residents or police officers took part.
- In his absence CCllr Atkin sent the clerk a report prior to the meeting (see below).
- One of our lengthsman in attendance, Steve Hawkridge, gave his report at minute 1297/20 (d) below.

Derbyshire County Council, Circular to the Parish Council & Constituents - Monday 13th April 2020: Provided by Cllr Neil Atkin *Week commencing 13th April 2020*

'Dear all,

Firstly, I would like to send my best wishes and hope they are keeping well during these unprecedented times of which we have never seen probably in our lifetime.

I would like to thank all those who have followed the government guidelines on COVID 19 and continue to do so until advised.

Derbyshire County Council and South Derbyshire District Council are under immense pressure to deliver the necessary services to all parts of the County and to South Derbyshire

For further info on COVID 19 if you are on the internet please monitor the local authority website which is updated daily.

Business & retail services There should now be a wealth of information on both local authority website to help business and retail firms. I do encourage you to look at both before applying for any rebates or funding to help with furlough payments etc. The applications are flowing in and may take a little time to check out any fraudulent applications. There are many schemes on offer to help.

Individual & Personal helplines Again please go to the local authority website for information and you may be put in touch with CVS who will follow up and advise accordingly.

Council Business Derbyshire County Council members have recently agreed the current office holders (Cabinet Members) to remain in office until annual Council in 2021 during the current lockdown. Business at Derbyshire County Council will resume as soon as practical, it is hoped to set up skyping of meetings in future now that Government guidance has been approved.

At the present time all matters have been decided through "Delegated Powers" relating to COVID19 issues only.

Highways The road repair teams have been out and about repairing potholes. Should you have any issues outstanding on highway repairs please contact me in writing or by email.

Annual Report

The annual report usually sent out by the County Council has been delayed due to staff working from home and not having access to all the information required or they have been seconded to cover COVID 19 work.

It would be pointless for me to send an annual report covering everything on the last year dealing with requests as most were to do with highway repairs. The DCC report covers a wide range of topics.

Member's secretaries

My secretary Sue Harrison (Harry) is now working from home and can be contacted, however, her working hours have changed. She does early mornings the from 2.30pm until early afternoon and after 7pm. She has to leave home to help her elderly mother twice daily.

Contacts

Although in lockdown and isolation I may be contacted in the normal way through both authority email addresses and continue to serve the community to the best of my ability to help when called upon.

Keep safe and best regards, ***Cllr Neil Atkin'***

1294/20 **TO APPROVE THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 19th March 2020.** These were approved and accepted as a true record and will be signed by the chairman at the next available opportunity.

1295/20 **CHAIRMAN'S ANNOUNCEMENTS AND REPORTS**

The chairman will compile an Annual Report soon. He, other school governors and DCllr Shepherd attended a tree-planting event at the Community Centre in remembrance of the recent passing of a local schoolboy. In accordance with the government's Coronavirus guidelines no IGV meetings have been held.

1296/20 **CLERK'S REPORT**

1. At present SDDC's Summer Activities 2020 are scheduled to go ahead and it continues with the planning and behind the scenes work that the scheme entails.
2. After an enquiry from Cllr Baker clerk gave an update on those dog/waste bins so far invoiced and their inclusion on the asset register.

1297/20 **Matters for Decision or Discussion:**

a) Police Issues/Speed Limits/Road Safety.

Cllr Lisewski rued the sudden arrival of a car-wash facility on Stenson Road/ Grampian Way which he reported to the SNT who has told the operators to close it.

The chairman complained of speeding drivers albeit not many due to reduced numbers of cars on roads at this time.

b) Saxon Gate at Newton Village Development, Stenson Road. Cllr Lisewski questioned the efficacy of IGV meetings given that, in his view, more information is gleaned from the Derby Telegraph news articles. Cllr Richardson noted that remedial work has been carried out on footpaths and no adverse water issues exist at the moment.

c) Environmental issues (Biffa, trees, bulbs, bins etc). Tree planting and replacement will be conducted by SDDC next winter which should be part of a grant application for funding of planting/ replacing trees in our area. The clerk added that he received confirmation from SDDC that grass-cutting has been suspended at present due to the virus lockdown measures.

d) Lengthsmen Scheme. Steve Hawkrigde reported the following:

- He and Jane collected some items of rubbish while walking their dog and will continue to post agendas on notice boards;
- district council's Clean Team continue to collect waste from litter bins;
- Biffa continue to empty waste bins at the school.

e) Suggestions over upgrading/ painting the Ledbury Chase play equipment (if any). **Resolved:** held over.

f) to allow (or not) the clerk to become a bank signatory. **Resolved:** denied but to be considered at a later date along with the possibility of applying to the bank for online banking.

1298/20 PLANNING

To consider planning applications:

DMPA/2020/0297 - Conversion of garage into a storeroom at 71, Merevale Way, Stenson Fields. **Resolved:** no objection.

DMPA/2020/0276 - The demolition of existing garage and the erection of a two-bed bungalow at 2 Hunters Croft, Stenson Fields. **Resolved:** to make the following comments to SDDC:

1. *This building is an additional, separate dwelling in the back garden which is not in keeping with the residential area and if approved, will be setting a precedent that could result in many more such applications.*
2. *It seems tantamount to having a new build on spare land and as such should be subject to a total planning assessment.*
3. *The height is outside that of a normal bungalow and as such is not in keeping with the surrounding area.*
4. *The space between the new bungalow and the back of 2 Hunters Croft appears less than that allowed under current planning rules.*

Therefore, we request that this application be presented to the full planning committee.

DMPA/2020/0284 - The erection of extensions at 16 Pilgrims Way, Stenson Fields. **Resolved:** as this was only received today members to forward any comments/ objections to the clerk in due course.

Decisions

DMPA/2020/0098 - The erection of a first-floor side extension at 22 Tavistock Close, Stenson Fields. **Granted.**

1299/20 Finance

(a) Accounts for Payment – cheques to be approved and signed

Cheque No	Payee	Total £
002316	J Irons – Clerk's salary 4 weeks to 13 th March	657.84
002316	J Irons – clerk's (see attached sheet) February – March (including clerk's pension return in April to be paid online on 17 th April)	206.49
002317	J Hawkrigde - Lengthsman pay 4 weeks to 2 nd March	201.15
002318	S Hawkrigde - Lengthsman pay 4 weeks 2 nd March	202.55
002319	HMRC –employee's tax & NI in March	9. 50
002320	SDDC – 3 new dog/waste bins; and emptying of 3 litter bins	2548.23
002321	DM Payroll Services - payroll services 2020/21	180.00
002322	BHIB Insurance – cover for 2020/21	436.81
	TOTAL	4442.57

- (b) Income
- | | | |
|--|---|---------|
| Western Power wayleaves on 1 st April | £ | 48.06 |
| Bank interest 2020/21 (both accounts) | £ | TBA |
| Concurrent Functions Grant 2020/2021 | £ | TBA |
| 1 st tranche of 2020-21 precept received on 9 th April | £ | 2236.00 |
- (c) Bank balances as at 25th March 2020
- | | | |
|-------------|----|---------|
| current | £ | 3262.81 |
| Reserve TBA | c£ | 5585.36 |
- (d) Finance Report 2019-20 (previously circulated to members) can be viewed on our website under Finance.
- (e) both of our lengthsman have not been 'furloughed' at this time but are instead retained on a budgeted average weekly wage.
- (f) as permitted under Financial Rules the clerk visited Cllrs Fellows and Baker on 17th April to obtain signatures on cheques.

1300/20 **TO RECEIVE FEEDBACK AND REPORTS FROM COUNCIL REPRESENTATIVES ON OUTSIDE BODIES**
None

1301/20 **ITEMS FOR INFORMATION** Clerk has circulated recent DALC newsletters and Coronavirus updates.

1302/20 Agenda items for the next meeting.

- Police Issues/Speed Limits/Road Safety (including Speed-Watch training if resumed);
- Saxon Gate at Newton Village Development, Stenson Road;
- Environmental issues (Biffa, trees, bulbs, bins, etc);
- Lengthsman Scheme;
- Suggestions over upgrading/ painting the Ledbury Chase play equipment (if any).

1303/20 **Date of next meeting** – The next meeting will be held, probably in the same format, on Thursday 21st May 2020 at 7pm (possibly through the Zoom conference-call facility which Cllr Lisewski will investigate). Members to decide whether to constitute this as the APCM.

The Chairman thanked attendees for their input and closed the meeting at 8.00pm.

Signed.....C Fellows (Chairman) Date.....