

-STENSON FIELDS PARISH COUNCIL
**MINUTES of the PARISH COUNCIL MEETING held on THURSDAY 16th January 2020 at
7.15pm in STENSON FIELDS PRIMARY SCHOOL, STENSON FIELDS**

Present: - Cllrs C Fellows (Chair), R Lisewski, I Baker, P Bonnell, K Rogers, K Butterworth and P Richardson.

In attendance: - DCllr D Shepherd, Steve Hawkrige (lengthsman) and J Irons (clerk).

PART 1 – NON-CONFIDENTIAL INFORMATION

1258/19 APOLOGIES FOR ABSENCE.

CCllr N Atkin (at a meeting at SDDC) and DCllrs Lakhvinder Singh (work commitment) and D Shepherd (lateness).

1259/19 VARIATION OF ORDER OF BUSINESS: members agreed to accept DCllr Shepherd's report when he arrived.

1260/19 DECLARATION OF MEMBERS INTERESTS: None

1261/19 PUBLIC SPEAKING

- No residents were in attendance.
- In his absence CCllr Atkin sent the clerk a brief report prior to the meeting (see below). DCllr Shepherd arrived at 7.35pm.
- One of our lengthsman in attendance, Steve Hawkrige, gave his report at minute 1267/19 (d) below.
- Police – none were present

CCllr Nell Atkin.

I have again recently highlighted the pothole on Beaufort Road junction and have been given a job reference number for it to be done. Also those on Stenson Road in the village of Stenson now STW have packed up and gone. At the same time asked for the drain gullies to be cleaned now completed/ just just waiting for the kerbside cleaner to come through

On top of this on behalf of Barrow PC whom have asked for further work to be done along Deepdale lane to fill in the damaged areas of the highway.

Additionally, in December Cllr Baker replied to a questionnaire from Highways asking if he was satisfied with repair at the Wragley Way - Beaufort Road junction and replied with his suggestions.

1262/19 TO APPROVE THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 19th December 2019. Once 2 minor amendments had been made these were approved and accepted as a true record after which they were signed by the chairman.

1263/19 TO DETERMINE WHICH ITEMS IF ANY TO BE TAKEN WITH THE PUBLIC EXCLUDED -
None.

1264/19 CHAIRMAN'S ANNOUNCEMENTS AND REPORTS

Nothing to report. The chairman had attended the school governor's meeting but nothing pertaining to the council was raised.

1265/19 CLERK'S REPORT & CORRESPONDENCE

1. Due to laptop screen problems throughout the past 3 weeks clerk has now ordered a new screen for the laptop (£120). Has tried a separate cable and monitor but while this worked for a short time

the data eventually did not transmit from motherboard to either screen. Members **agreed** for the clerk to claim a few hours overtime for his efforts for which he thanked them.

2. Clerk received another call from HMRC seeking 2 underpayments of tax from 2018; however these were paid last month among other underpayments. HMRC to look into and revert (if necessary).

1266/19 **Matters for Decision or Discussion:**

a) Police Issues/Speed Limits/Road Safety.

Clerk drafted a reply to Inspector Kate Bateman's email of 18th December which he read to members who **agreed** with the content; clerk to send to Inspector Bateman. Clerk to ask the new officer who has taken charge of the Speed-Watch scheme for a convenient date to hold training sessions for members.

Council was most dismayed at the latest reply from Highways stating it will not introduce measures on Stenson Road to reduce traffic speed. Clerk to send this to SDDC asking whether/ despite this it qualifies for a Community Grant to pay for a pedestrian crossing.

1267/19 **Cllr Shepherd arrived at 7.35pm to give his report.**

DCllr Shepherd announced that he has pursued various and numerous road condition complaints with Highways many times recently, not least the one at the Wragley Way/ Beaufort Road junction. Due to receiving many complaints over the latter (and informing Highways 6 times) DCllr Shepherd proposes drafting a residents petition to accelerate the complaint with Highways. In an effort to reduce traffic speed DCllr Shepherd has asked for traffic lights and an island in the middle of the road to at least enhance pedestrian safety although has been told there is insufficient room for these. Additionally he raises the issue at every Area Forum meeting but without success.

He has reported the poor state of Stenson Road at the railway bridge and parts of Deepdale Lane. Cllr Butterworth noted that some reflectors on poles at the canal bridge at Barrow are missing while some posts have collapsed or are completely missing; grass obstructs others. Cllr Lisewski mentioned that road works have resulted in the closure on the Swarkestone causeway which are being controlled with temporary traffic lights.

Steve Hawkrige asked whether district council's waste collection service will operate 4-weekly; DCllr Shepherd replied saying that a meeting at SDDC will be held next week although thinks some facts in circulation have been distorted. Steve added that many types of rubbish appear in bins. Also, roots from a tree at the junction of Quantock Close & Wragley Way are damaging the pavement; and a tree at Holderness Drive needs attention. DCllr Shepherd will pursue.

Cllr Baker asked whether bollards will be replaced at Quantock Close; DCllr Shepherd toured the area with an officer recently to show him where bollards are needed. It has yet to be decided whether these will be in wood or concrete. Cllr Baker noted the high level of water in the balancing pond on the Saxon Gate estate and thought it may present a danger, especially to children.

The chairman thanked the district councillor for his report after which he left at 8pm.

b) Saxon Gate at Newton Village Development, Stenson Road. Discussed earlier although in addition clerk to remind DCllr Shepherd that he was to pursue the possibility of SDDC funding lengthsman services on the estate.

c) Environmental issues (Biffa, trees, bulbs, bins etc). **Resolved:** clerk to ask Mr Buckley again of any progress with a grant scheme for the replacement/ new planting of trees. Clerk will also ask CCllr Atkin if he is willing to provide funding from his county councillor's allowance.

d) Lengthsmen Scheme. Steve Hawkrige noted the following:

- Biffa did not collect waste over the Christmas period although the school has now made them aware that all bins should be emptied;
- He received the brake to fit to the new waste cart;

- increased amounts of dog waste are appearing in the area;
- Grampian Way & Quantock Close bus-stop bins are not yet in place - clerk to pursue;
- He asked whether a notice board will be erected at Saxon Gate by the SDDC soon; clerk to pursue.
- Steve asked if horses are allowed on footpaths. Members thought not and clerk was convinced not but will check. Clerk will also determine if riders are obligated to collect the animal's manure or whether this is a job for the Clean Team.

The chairman once again thanked both Steve & Jane for their service and to Steve for his reports.

e) Suggestions over upgrading/ painting the Ledbury Chase play equipment (if any). **Resolved:** chairman to ask the school whether it will insert a piece into its newsletter asking residents of their views/ suggestions.

f) Recent DCC reply over the Pedestrian crossing and speed reduction measures including uptake of the Speed Watch campaign. Covered earlier.

g) To review the updated asset register and grievance/ disciplinary procedure. Cllr Lisewski kindly provided an updated register (showing the removal of certain items from 1989), which members will consider, accompanied by a new Fixed Asset Capitalisation Policy which members **approved**. The new NALC grievance/ disciplinary procedure policy shall be adopted although clerk must ask DALC if it has a word version of the document that council may alter to reflect our name etc.

h) To formally agree the budget and the upcoming precept request from SDDC by signing Form A. **Resolved:** the budget had been agreed in principle in the last meeting however in the meantime clerk added some information (including a forecast for 2020/21) which he explained tonight. Members **approved** it and consequently Form A was duly signed by chairman & clerk. The precept request remains unchanged from last year.

i) DCC Social Care provision. Cllr Atkin was not in attendance to be asked about his so clerk will contact him.

1268/19 PLANNING

Applications:

DMPA/2019/1411 - the erection of extensions at 2 Avon Close, Stenson Fields. **Resolved:** no objection. Clerk to ask SDDC when its online planning portal will be fully functional again.

1269/19 FINANCE

(a) Accounts for payment as follows were approved and signed:

Cheque No	Payee	Total £
002298	J Irons – Clerk’s salary 4 weeks to 20th December	603.24
002298	J Irons – clerk’s expenses (see attached sheet) November -Dec	36.20
002299	J Hawkridge - Lengthsman pay 4 weeks to 20th December	265.51
002300	S Hawkridge - Lengthsman pay 4 weeks to 20th December	220.41
002301	HMRC –employee’s tax & NI December - January	64.10
002302	DCC – clerk’s pension return to 22 nd January	159.08
002303	SDCVS Christmas Fayre donation under s137	100.00
002304	Glasdon UK - new brake unit for street cart.	49.58
	TOTAL	1498.12

(b) **Income** – bank interest on 29th November £5.56

(c) **Bank balances as at 24^h December £ 9082.03 (current account);**

£ 5585.36 (reserve account).

1270/19 TO RECEIVE FEEDBACK AND REPORTS FROM COUNCIL REPRESENTATIVES ON OUTSIDE BODIES

Cllr Rogers received the minutes of the last meeting. More receptionists and GP's are to be recruited and the telephone booking service is being updated. Parking arrangements will be changed at the Hollybrook surgery and the recent alterations are almost complete.

The Sinfin surgery needs restoration work on its buildings which is being discussed with City Council but it actually belongs to ASDA.

1271/19 ITEMS FOR INFORMATION Clerk has circulated recent DALC newsletters and offered 3 copies of the latest Clerk & Councils Direct news pamphlet tonight. Cllr Lisewski informed the chairman that the next IGV meeting will be held on 5th February at the Community Centre.

1272/19 Agenda items for the next meeting.

- Police Issues/Speed Limits/Road Safety (including Speed-Watch training);
- Saxon Gate at Newton Village Development, Stenson Road (including possible funding of lengthsman);
- Environmental issues (Biffa, trees, bulbs, bins, etc);
- Lengthsman Scheme;
- Suggestions over upgrading/ painting the Ledbury Chase play equipment (if any);
- Laptop update;
- DCC's Social Care provision (reply from CCllr Atkin if any).

1273/19 DATE OF NEXT MEETING

The next Ordinary Parish Council meeting will be held on Thursday 20^h February 2020, commencing at 7.15pm in the Stenson Fields Primary School.

The Chairman thanked attendees for their input and closed the meeting at 9.07pm.

Signed.....C Fellows (Chairman) Date.....