

**MINUTES OF THE ANNUAL PARISH COUNCIL MEETING HELD ON THURSDAY 16th May 2019 AT 7.00PM
AT STENSON FIELDS PRIMARY SCHOOL, STENSON FIELDS**

Present: - Cllrs C Fellows (Chair), R Lisewski, P Richardson, K Rogers and K Butterworth.

In attendance: - DCllrs D Shepherd and LP Singh; S Hawkrigde (lengthsman) and J Irons (clerk).

PART 1 – NON-CONFIDENTIAL INFORMATION

1168/19 Election of Chairman.

Cllr Fellows was proposed by Cllr Butterworth and seconded by Cllr Richardson. **RESOLVED:** Cllr Fellows was elected and duly signed his declaration of acceptance of office form.

1169/19 Election of Vice-Chairman.

Cllr Lisewski was proposed by Cllr Richardson and seconded by Cllr Butterworth. **Resolved:** Cllr Lisewski was elected and duly signed his declaration of acceptance of office form.

1170/19 Apologies for Absence.

Cllrs I Baker (holiday), GS Dhillon (holiday) and CCllr N Atkin (attending another meeting); DCllr Shepherd indicated he may be late due to attending SDDC's annual meeting. Members approved their absences.

1171/19 VARIATION OF ORDER OF BUSINESS to accept DCllr Shepherd's report on his arrival.

1172/19 DECLARATION OF MEMBERS INTERESTS None

1173/19 Declaration of councillors' agreement to abide by the Code of Conduct and to sign Declarations of Office. Those members present duly agreed to abide by the code, signed their Declarations and confirmed that they had no changes to their Registers of Interests.

1174/19 PUBLIC SPEAKING

a) Police - No representative from the police was present.

b) District and County Councillor Reports – members **agreed** to accept the district councillor's report on his arrival. In his absence CCllr Atkin sent a message explaining that very little county council business had been conducted during the election period.

1175/19 TO APPROVE THE MINUTES OF THE (2) MEETINGS HELD ON 18th April 2019

These were approved and accepted as a true record once a minor amendment of the ordinary minutes was made after which they were signed by the chairman.

1176/19 TO DETERMINE WHICH ITEMS IF ANY TO BE TAKEN WITH THE PUBLIC EXCLUDED - None.

1177/19 CHAIRMAN'S ANNOUNCEMENTS AND REPORTS

The chairman confirmed that the next IGV meeting will be held on 5th June at 10am.

1178/19 CLERK'S REPORT & CORRESPONDENCE

1. Clerk wrote to the NHS in Nottingham again on 7th May asking for a reply over its intentions for additional medical care facilities in SF.

2. Clerk awaits a reply from HMRC over an uncashed tax/NI cheque despite writing to them 3 times.

3. Clerk reminded council that a room and hall will be available around July at the Community Centre which therefore presents the possibility of council holding its meetings there. Clerk to place this item on future agendas.

1179/19 **DCllrs Shepherd & LP Singh arrived at 7.20pm.**

1. DCllr Shepherd is disappointed to see that the Community Centre is not yet open; however in the meantime car parking facilities need to be addressed. The cost of hiring rooms has been indicated but this may yet be negotiated. Cllr Lisewski asked whether this council should hold meetings in it although DCllr Shepherd said this is up to the parish council. DCllr Shepherd met developers recently regarding the proposed 600 houses to be built at Primula Way and will raise the issue of a pedestrian crossing when he next meets them. Cllr Butterworth thought facilities should be built before houses but there appears little chance of this from developers. DCllr Shepherd is concerned that infrastructure will be lacking once these houses are built and will meet Severn Trent to insist that balancing ponds are installed; and sewerage smells must be minimized.

He continues to be concerned about the lack of medical care provision, especially when more residents are housed on Wragley Way. DCllr Shepherd expressed his hopes of the provision of more parking and expanded facilities at the Sinfin Moor Health Centre on Arleston Lane although this is contingent on funding. An alternative location for another practice may have been the ASDA site although this would have been more viable in its tie-up with Sainsbury's which has now been cancelled. Failing these options a larger medical centre may be built at Wragley Way once development begins there.

DCllr Shepherd wishes to meet the police's Chief Executive, preferably before the June Area Forum & SNM to address ASB, noise and break-ins. Cllr Lisewski rues incessant speeding vehicles in the area; and was dismayed that PCSO Harriet Dunn has moved on and will no longer patrol here. DCllr Shepherd agreed and hoped Harriet is replaced at the earliest opportunity.

The balancing pond at Saxon Gate has now been cleaned and is finished; DCllr Shepherd will inspect soon. Cllr Richardson noticed that the fencing needs reinstating; clerk to ask DCllr Shepherd to enquire.

The district councillors left at 7.45pm.

1180/19 **Appointment of members to Committees & Sub Committees, working parties and/or external bodies.**

1. Cllr Fellows is a Governor at the Primary School but as such does not represent the parish council. However, if permitted by the School, he may provide reports emanating from Governor's Meetings.
2. Cllr Rogers will attend the local health committee.
3. The Finance Group to comprise Cllrs Fellows, Lisewski, Dhillon and Richardson.
4. Safer Neighbourhood Meetings: all members.
5. Infinity Garden Village meetings: Cllrs Fellows and Lisewski

1181/19 **Matters for Decision or Discussion:**

a) Environmental issues (Biffa, trees, bulbs, bins etc). Clerk to remind SDDC's tree officer to replace the dead tree at Glencroft Drive/ Glendon Road and to chase the waste department to install the new bin on Glenmore Drive and remove the old/ useless bin on Grampian Way.

b) Police Issues/Speed Limits/Road Safety. Both the chairman and DCllr Shepherd will raise the various nuisance issues with the police Chief Executive at the SNM in June although clerk to ask DCllr to raise these in a meeting prior to the SNM if possible. Cllr Butterworth noted that a demand for 'visible policing' in Stenson Fields should be added.

c) Saxon Gate at Newton Village Development, Stenson Road; discussed earlier. Cllr Lisewski asked whether a notice board is intended here; clerk to ask DCllr Shepherd to pursue with the developer.

d) Lengthsman Scheme. Steve Hawkridge reported the following:

- A leaning lamppost on Stenson Road has cones around it indicating that Highways are probably aware of its plight although clerk to remind.
- The gym equipment at Fox Close has no parts missing at present.
- The child's see-saw ride at Ledbury Chase is damaged. Other items of equipment are also damaged which are listed in SDDC's report. Clerk explained that SDDC is responsible for maintenance and should conduct this but we wait to hear when they will carry out the work. Clerk has asked 3 times when repairs will be conducted by the Grounds Team but still awaits any action. Members **agreed** that clerk should ask again and copy-in DCllr Shepherd. Clerk highlighted that none of the defects in the inspection report invalidate the PC's Insurance, SDDC insure the equipment.
- The lock on the Arleston Lane notice board has not been mended. Steve tried to fix the nut but without success so will buy another and fit it.

- Broken glass and bottles are strewn around the pub; members thought this typical of the time of year because drinkers tend to gather outside.
- Steve has noticed a few discarded packets of drugs in the area.
- Children from the school have created a poster highlighting the unacceptance of litter in the area and wondered if these could be displayed on the notice boards. Members **agreed** and the chairman will discuss this with the school.

e) Annual review of the council's policies. **Resolved:** no amendments to existing policies.

f) To consider a grant request from SF Primary School to fund books. **Resolved:** no objection.

g) Stenson Road pedestrian crossing and speed reduction measures. **Resolved:** although DCllr Shepherd is pursuing this the clerk will remind him and will keep the item on future agendas.

h) Website update. **Resolved:** clerk and designer have been in contact and clerk can now upload documents to the site. Cllr Lisewski suggested having photographs uploaded; clerk to conduct. Google Analytics can be added to the site at a cost of £60 + £20 programming to which members **agreed**. Clerk to arrange.

i) To consider SDDC's report over the Ledbury Chase play equipment; mentioned above.

1182/19 PLANNING

Applications

9/2019/0404 - THE ERECTION OF AN EXTENSION AND THE DEMOLITION OF EXISTING GARAGE AT 60 GLENMORE DRIVE STENSON FIELDS. **Resolved:** no objection.

Decisions.

9/2019/0159 - THE ERECTION OF AN EXTENSION AT 6 BRINDLEY WALK STENSON FIELDS. Householder Permission Granted.

Consultations.

9/2019/0225 - CERTIFICATE OF LAWFULNESS FOR PROPOSED CHANGE OF USE FROM USE CLASS C3 (DWELLINGHOUSE) TO USE CLASS C2 (RESIDENTIAL INSTITUTION) AT 164 WRAGLEY WAY STENSON FIELDS. Reconsultation: Amended Application Description. **Resolved:** no objection to the certificate.

1183/19 FINANCE

a) Accounts for payment

Cheque No	Payee	Total £
002241	J Irons – Clerk's salary April to May	603.24
002241	J Irons expenses (see attached sheet) April to May	86.90
002242	J Hawkrige - Lengthsman pay 4 weeks to 3 rd April	194.34
002243	S Hawkrige - Lengthsman pay 4 weeks to 3 rd April	194.34
002244	HMRC –employee's tax & NI April to May	64.10
002245	DCC – clerk's pension April to May	159.08
002246	Helen Daniels – internal audit 2018-19	85.00
002247	BHIB Insurance Brokers – insurance renewal 2019-20*	436.81
002248	Streetscape – new hand grips/ caps and fitting	294.00
002249	SF Primary School – grant under s137 to fund books (if agreed earlier)	200.00
	TOTAL	2317.81

* Insurance company renewal is over 3 years and has reduced from £489.86 charged by Aon Insurance.

(b) Income – bank interest on 29th March £ 1.96;
 First tranche of precept 2019-20 on 5th April £ 2236.00;
 Western Power wayleaves on 17th April £ 48.06.

(c) Bank balances as at 26th April 2018
 current £ 18519.07;
 Reserve £ 5585.36

1184/19 **TO RECEIVE FEEDBACK AND REPORTS FROM COUNCIL REPRESENTATIVES ON OUTSIDE BODIES**
Cllr Rogers had not received the notes of the last PPG meeting but possibly attributed this to a change in his email address. He will request it and bring to the next parish meeting.

1185/19 **ITEMS FOR INFORMATION**
The clerk had received no major items since the last meeting.

- 1186/19 **Agenda items for the next meeting.**
- Website designer update;
 - Availability of a Community Centre room;
 - Ledbury Chase play-equipment report;
 - pedestrian crossing and speed reduction measures;
 - Members absent tonight to sign their Declarations of Office;
 - Apologies received in advance from the chairman.

1187/19 **DATE OF NEXT MEETING**
The next Ordinary Parish Council meeting will be held on Thursday **13th June** 2019, commencing at 7:15pm and will be held in the Stenson Fields Primary School.

There being no other business, the Chairman thanked attendees and closed the meeting at 8:55pm.

Signed..... Date.....