

STENSON FIELDS PARISH COUNCIL

Clerk - Dr. Jonathan Irons, Flat 4, Plumtree Cottages, Cavendish Bridge, Shardlow, Derby DE72 2HL

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10th April 2019

To the Chairman and Members of Stenson Fields Parish Council,

You are summoned to attend the Annual and Ordinary Parish Council Meetings to be held at Stenson Fields Primary School on Thursday 18th April 2019 at **7.00pm.**

Yours sincerely,

Jonathan Irons

Clerk

ANNUAL PARISH MEETING **AGENDA**

The Annual Parish Meeting is convened in accordance with Schedule 12 of the Local Government Act 1972. This is the Statutory Annual Parish Meeting of the Parish Council. All parishioners are welcome to attend. Your councillors will report on progress during the past year and plans for the future. There will be time for you to ask questions and make comments.

If you have any questions you wish to ask the County and/ or District Councillor please send them to the clerk a few days beforehand.

1. Welcome
2. Apologies for absence
3. Chairman's Report
4. South Derbyshire District Councillor's Report
5. County Councillor's Report
6. Finance Report

ORDINARY PARISH MEETING **AGENDA**

Members are asked to sign the attendance sheet for the meeting and to complete the declarations of interest sheet (if appropriate).

PART 1 – NON - CONFIDENTIAL INFORMATION

1. **Variation of Order of Business**
2. **Declaration of Members Interests**
To enable Members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.
3. **Public Speaking**
 - (a) A period will be made available for members of the public and Members of the Council to comment on any matter.
 - (b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter. County and District councillors may add further comment to that reported in the APM meeting here.
4. **To approve the minutes of the Parish Council meeting held on the 21st March 2019.**
5. To determine which items if any from Part 1 of the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: -
“In view of the confidential nature of item to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item.”
6. **Chairman's Report.** For the Chairman of the Parish Council to present any reports and attendances at formal functions and he may add further comment to that reported in the APM meeting here.

7 **Clerk's Report including correspondence**

8. **Matters for Decision or Discussion:**

- 8.1 Police Issues/Speed Limits/Road Safety;
- 8.2 Saxon Gate at Newton Village Development, Stenson Road;
- 8.3 Lengthsman Scheme;
- 8.4 Environmental issues (Biffa, trees, bulbs, bins, etc);
- 8.5 To consider upgrading/ painting the Ledbury Chase play equipment;
- 8.6 To consider removing the Fox Close play equipment;
- 8.7 to sign the internally audited accounts for year 2018-19 if completed.

9. **To consider planning applications:-**

Decisions.

9/2019/0046 - THE ERECTION OF EXTENSIONS AT 106 BEAUFORT ROAD STENSON FIELDS. Householder Permission Granted.

9/2019/0105 - RESUBMISSION FOR THE ERECTION OF EXTENSIONS, GARAGE CONVERSION AND MODIFICATIONS TO THE FRONT DOOR AND FRONT WINDOWS AT 18 WITTON COURT STENSON FIELDS. Householder Permission Granted.

10. **Finance**

- (a) Accounts for Payment – cheques to be approved and signed

Cheque No	Payee	Total £
002234	J Irons – Clerk's salary 4 weeks to 16 th March	503.81
002234	J Irons - clerk expenses (see attached sheet) February - March	36.20
002235	J Hawkridge - Lengthsman pay 5 weeks 1 st February – 8 th March	237.25
002236	S Hawkridge - Lengthsman pay 5 weeks 1 st February – 8 th March	232.26
002238	S Lisewski - Lengthsman holiday pay y/e 2018/19	13.05
002239	HMRC –employee's tax & NI in March	132.50
002240	DCC – clerk's pension return in April	152.12
002241	DM Payroll Services - payroll administration 2019/20	139.75
	TOTAL	1446.94

- (b) Income
- | | | |
|--|---|----------|
| Bank interest 2018-19 (both accounts) | £ | TBA |
| Concurrent Functions Grant 2018/19 on 28 th March | £ | 16221.00 |
| 1 st tranche of 2019-20 precept received on 1 st April | £ | 2236.00 |
- (c) Bank balances as at 31st March 2019
- | | | |
|---------|----|----------|
| current | £ | 17542.00 |
| Reserve | c£ | 5579.78 |

11. **To receive feedback and reports from Council representatives on outside bodies**

12. **Items for information.**

13. **Agenda items for the next meeting.**

PART 2 – CONFIDENTIAL INFORMATION

- 14 To move the following resolution - “That in view of the confidential nature of the business about to be transacted (in respect of the personal situation of an employee which could result in legal proceedings) it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw.”
- 15 To sign the clerk's 2018-19 contract of employment.
- 16 **Date of next meeting** – The Annual Parish Council Meeting is on Thursday 16th May 2019 at 7.15pm.