

# STENSON FIELDS PARISH COUNCIL

Mrs J Storer (Parish Clerk)  
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Date: 14<sup>th</sup> April 2016

To: The Chairman and Members of Stenson Fields Parish Council

Dear Councillor,

## ORDINARY PARISH MEETING

You are summoned to attend the Ordinary Parish Council meeting of Stenson Fields Parish Council which are to be held on THURSDAY 21<sup>st</sup> APRIL 2016 at 7.15pm at Stenson Fields Primary School, Stenson Fields.

**Members are asked to complete the Declarations Sheet for items other than Disclosable Pecuniary Interests (DPI). These will be available at the meeting.**

Yours sincerely

Jacqui Storer  
Clerk to the Parish Council

### ***AGENDA – Ordinary Parish Council meeting – 7:15pm***

- 1 To receive apologies for absence.
- 2 Variation of Order of Business
- 3 Declaration of Members Interests.

Please Note:-

(a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item)

(b) Where a Member indicates that they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.

The Declarations of Interests for matters other than Disclosable Pecuniary Interests will be read out from the Declaration Sheet – Members will be asked to confirm that the record is correct.

- 4 Public Speaking
  - (a) A period will be made available for members of the public and Members of the Council to comment on any matter.

(b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.

(c) Members declaring an interest other than a Disclosable Pecuniary Interest who wish to make representations or give evidence under the National Association of Local Councils' (NALC) Code of Conduct shall do so at this stage.

- 5 To approve the Minutes of the Meeting held on 17<sup>th</sup> March 2016 (Copy already circulated)
- 6 To determine which items if any from Part 1 of the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: -  
  
**“In view of the confidential nature of item .... to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item.”**
- 7 Chairman’s Announcements and reports.  
For the Chairman of the Parish Council to present any reports and attendances at formal functions
- 8 Report of the Clerk on: -
  - (a) Items from the last meeting
- 9 Correspondence
  1. DALC – various circulars
  2. SDDC – Civic Council meeting 26<sup>th</sup> May 2016 at 6.00pm
  3. SDDC – Invitation to attend a meeting on 27<sup>th</sup> April about South Derbyshire Cycling Action Plan and Aviva Women’s Tour of Britain which comes through the area on 18<sup>th</sup> June
  4. Derbyshire Constabulary – acknowledging the Parish Council’s concerns about possible drink drivers
- 10 Finance
  - (a) Accounts for Payment
  - (b) To consider any amendments to the Risk Assessment
  - (c) To consider the internal report for the year ending 31<sup>st</sup> March 2016
  - (d) To complete the Annual Audit Form for the year ending 31<sup>st</sup> March 2016
- 11 To consider Planning Applications
- 12 Police Issues/Speed Limits/Road Safety
- 13 Saxon Gate at Newton Village Development, Stenson Road
- 14 Lengthsman Scheme
- 15 Environment  
To consider areas which will benefit from planting of bulbs (Min 578/15)
- 16 To receive any update on the proposed Parish Boundary Changes
- 17 Consultations
  - a) Bus consultation, proposal to withdraw subsidised local bus services (deadline = 24<sup>th</sup> April 2016)

b) SDDC – Draft Sex Establishment policy (deadline = 12<sup>th</sup> June 2016)

- 18 To receive feedback and reports from Council representatives on outside bodies
- 19 Items for information only
- (a) Reports from Meetings attended
  - (b) Notification of Forthcoming meetings

#### CONFIDENTIAL INFORMATION

- 20 To move the following resolution - “That in view of the confidential nature of the business about to be transacted (in respect of the personal situation of an employee which could result in legal proceedings) it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw.”
- 21 Date of next Parish Council meeting – 19<sup>th</sup> May 2016. This will include the Annual meeting of the Parish and the Annual parish Council meeting

#### CONFIDENTIAL SECTION

Clerk’s position

## **CLERK's REPORT – April 2016**

### AGENDA No

#### 8. Matters from last meeting

All matters raised at the last meeting have been raised with the various departments and authorities.

Mins 478/15a) + 491/15 + 511/15 + 517/15

Developers have been contacted about insulation panels and plastic sheets which blew over from the Development. The developers stated that any rubbish was not theirs, but agreed to clear the hedging. The Clerk has emailed the developers on several occasions requesting that the rubbish is removed. The larger panels have been removed and the developers requested to clear the remaining rubbish. Given the time scales that have elapsed, the rubbish has naturally dispersed.

Min 498/15 d) + 511/15 The bin at Tregony Way and Fox Close have been replaced and re-sited.

Min 519/15 d) The goal mouths at Fox Close POS are still badly rutted. The Clerk has reported this to SDDC but was advised that work was carried out earlier in the year. Further consideration will be given by SDDC to doing additional work at the goal mouths. No updates have been received from SDDC as to what action will be taken.

Min 538/15a) & Min 519/15 a) The door on the rubbish bin by the railway bridge has been repaired

Min 575/15 a) The white road markings at Glencroft Drive and Grampian Way have been reinstated.

Min 575/15b) The Clerk has reported to the Police the concerns about possible drink driving around a local pub. The police have agreed to be aware of the problem and to include the area on their patrols.

#### 10c) Internal Audit for the year ending 31<sup>st</sup> March 2016

Mr Brian Wood will carry out the internal audit for the Parish Council on 20<sup>th</sup> April 2016.

Whilst a written report will be produced, the Clerk will provide a verbal report to the meeting.

#### 11. Planning Matters

##### Applications

9 2016 0265 – the erection of a porch at 15 Wheatland Close, Stenson Fields

9 2016 0257 – the change of use of land for the operation of a plant hire business at Stenson Fields Farmhouse, land to the rear of Stenson Road, Stenson Fields

##### Decisions

9 2015 0958 – The erection of a rear two storey extension at 25 Outram Way, Stenson Fields  
GRANTED subject to conditions

#### 16. Boundary Review

On 30<sup>th</sup> March 2016, the Clerk circulated an email containing the report on the request for a governance review to be considered at the District Council meeting on 7<sup>th</sup> April. Cllr Shepherd has subsequently emailed all Councillors to advise that members of SDDC agreed to the governance review.