

STENSON FIELDS PARISH COUNCIL

Mrs J Storer (Parish Clerk)
Tel: 07762 052483
Website: www.stensonfieldspc.org.uk

Date: 10th December 2015

To: The Chairman and Members of Stenson Fields Parish Council

Dear Councillor,

ORDINARY PARISH MEETING

You are summoned to attend the Ordinary Parish Council meeting of Stenson Fields Parish Council which are to be held on THURSDAY 17th DECEMBER 2015 at 7.15pm at Stenson Fields Primary School, Stenson Fields.

Members are asked to complete the Declarations Sheet for items other than Disclosable Pecuniary Interests (DPI). These will be available at the meeting.

Yours sincerely

Jacqui Storer
Clerk to the Parish Council

AGENDA – Ordinary Parish Council meeting – 7:15pm

PART I – NON CONFIDENTIAL INFORMATION

- 1 To receive apologies for absence.
- 2 Variation of Order of Business
- 3 Declaration of Members Interests.

Please Note:-

(a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item)

(b) Where a Member indicates that they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.

The Declarations of Interests for matters other than Disclosable Pecuniary Interests will be read out from the Declaration Sheet – Members will be asked to confirm that the record is correct.

- 4 Public Speaking

- (a) A period will be made available for members of the public and Members of the Council to comment on any matter.
- (b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.
- (c) Members declaring an interest other than a Disclosable Pecuniary Interest who wish to make representations or give evidence under the National Association of Local Councils' (NALC) Code of Conduct shall do so at this stage.
- 5 To approve the Minutes of the Meeting held on 19th November 2015 (Copy already circulated)
- 6 To determine which items if any from Part 1 of the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: -
- “In view of the confidential nature of item to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item.”**
- 7 Chairman’s Announcements and reports.
- (a) For the Chairman of the Parish Council to present any reports and/or amendments
- (b) For the Chairman of the Parish Council to report on matters discussed during the public participation section as appropriate
- 8 Report of the Clerk on: -
- (a) Items from the last meeting
- 9 Correspondence
1. DALC – various circulars
 2. SDDC - Public Spaces Protection Order consultation (deadline 1st February 2016)
 3. DALC – Invitation for nominees for the SDDC Standards Committee
 4. DALC – Advice on the new audit procurement for 2016/17
 5. DCC – Posters to be displayed about Child Sexual exploitation
 6. DCC – reply to reports on highways matters
- 10 Finance
- (a) Accounts for Payment
 - (b) To consider any amendments to the Risk Assessment
 - (c) To agree the audit regime for 2016/2017
 - (d) To sign the funding agreement for the new play equipment at Fox Close POS
- 11 To consider Planning Applications

- 12 Police Issues/Speed Limits/Road Safety
- 13 Saxon Gate at Newton Village Development, Stenson Road
- 14 Lengthsman Scheme
- 15 Environment
 - (a) SDDC - Public Spaces Protection Order consultation (deadline 1st February 2016)
- 16 To receive any update on the proposed Parish Boundary Changes (Cllr Lisewski & Clerk)
- 17 Consultations
- 18 To receive feedback and reports
- 19 Items for information only
 - (a) Reports from Meetings attended
 - (b) Notification of Forthcoming meetings

PART II – CONFIDENTIAL INFORMATION

- 20 To move the following resolution - “That in view of the confidential nature of the business about to be transacted (in respect of the personal situation of an employee which could result in legal proceedings) it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw.”
- 21 Date of next Parish Council meeting – 21st January 2016
A Finance Committee meeting is to be held prior to the next Full Parish Council meeting; date to be confirmed

CONFIDENTIAL SECTION

No items have been raised.

CLERK's REPORT – DECEMBER 2015

AGENDA No

8. Matters from last meeting

All matters raised at the last meeting have been raised with the various departments and authorities.

Min 475/15c) The Highway Inspector has confirmed that the road markings are okay apart from the junction with Grampian Way. This junction is within the Derby City boundary and would normally be refurbished when the road markings on Grampian Way are refurbished which again would be done by Derby City. I have emailed Derby city and asked them to investigate this matter.

Min 458/15 a) & c) + 471/15 SDDC has confirmed that that the trees on Fox Close POS will be removed during the winter maintenance schedule and before the end of February 2016. SDDC is making enquiries as to whether it has the necessary equipment to carry out the reduction of height of the hedges at the POS; a response from SDDC is awaited.

Min 475/15b) The Highway Inspector has confirmed that repairs to the kerbs at Wragley Way/Stenson Road, which have been damaged by vehicles overrunning it, will be carried out along with some carriageway patching works. This has been passed onto the traffic section, but no date has been provided when the works will be undertaken.

Min 475/15 i) The bus shelter was cleaned at the end of November.

Min 478/15a) Developers have been contacted about insulation panels and plastic sheets which blew over from the Development. The developers stated that any rubbish was not theirs, but agreed to clear the hedging.

Min 478/15 b) the Clerk has reported the condition of the goal mouth at Fox Close POS, no response has yet been received from SDDC.

Min 478/15c) Reports were made to DCC about alleged depositing of fats and oils into the Pilgrims way main sewer. This was passed over to SDDC and the Clerk received the following email from the Environmental Health Dept on 8th December 2015.

“...following receipt of a complaint about fats/oils being put down a manhole chamber, near the above takeaway, a site visit has been carried out. We found that when we lifted the lid of the chamber near the back door of the shop, there was evidence of a build-up of fat.

This is a straightforward matter to deal with, and unfortunately, not uncommon with takeaways. I am referring the matter, together with photographs, to the Sewer Misuse Team at Severn Trent Water. They should deal fairly swiftly with it by serving a legal notice to require improvements, such as the installation of a grease trap. If anyone attempts to circumvent a grease trap, once installed, the water company will deal with the matter....”

10c) Audit Procurement for 2017

Following the abolition of the Audit Commission, the law changed so that Parish Councils would become responsible for the procurement of its own external auditor function from 2017 onwards. The internal audit appointment remains unaltered. The new procurement procedure is laid out in a DALC circular of 25th November 2015, which has been circulated to all Councillors.

RECOMMENDATION: that Stenson Fields Parish Council does not opt out of the arrangements made for the audit procurement process.

11. Planning Matters

Applications

None received

Decisions

None

Planning Committee meeting

9 2015 0948 – the creation of a temporary vehicular access to plots 476-499 on land off Stenson Road, Stenson Fields

16. Boundary Review

On 30th November, Cllr Lisewski and the Clerk met with others and Mr F McArdle, CEO of SDDC about the Parish Council's desire for a boundary review. Following changes in legislation, Mr F McArdle has agreed to undertake and participate in the boundary review and the process is to be completed no later than spring 2017.