

# STENSON FIELDS PARISH COUNCIL

Mrs J Storer (Parish Clerk)  
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Date: 11<sup>th</sup> March 2016

To: The Chairman and Members of Stenson Fields Parish Council

Dear Councillor,

## ORDINARY PARISH MEETING

You are summoned to attend the Ordinary Parish Council meeting of Stenson Fields Parish Council which are to be held on THURSDAY 17th MARCH 2016 at 7.15pm at Stenson Fields Primary School, Stenson Fields.

**Members are asked to complete the Declarations Sheet for items other than Disclosable Pecuniary Interests (DPI). These will be available at the meeting.**

Yours sincerely

Jacqui Storer  
Clerk to the Parish Council

## ***AGENDA – Ordinary Parish Council meeting – 7:15pm***

### **PART I – NON CONFIDENTIAL INFORMATION**

- 1 To receive apologies for absence.
- 2 Variation of Order of Business
- 3 Declaration of Members Interests.

Please Note:-

(a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item)

(b) Where a Member indicates that they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.

The Declarations of Interests for matters other than Disclosable Pecuniary Interests will be read out from the Declaration Sheet – Members will be asked to confirm that the record is correct.

- 4 Public Speaking

(a) A period will be made available for members of the public and Members of the Council to comment on any matter.

(b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.

(c) Members declaring an interest other than a Disclosable Pecuniary Interest who wish to make representations or give evidence under the National Association of Local Councils' (NALC) Code of Conduct shall do so at this stage.

5 To approve the Minutes of the Meeting held on 18<sup>th</sup> February 2016 (Copy already circulated)

6 To determine which items if any from Part 1 of the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: -

**“In view of the confidential nature of item ... to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item.”**

7 Chairman's Announcements and reports.  
For the Chairman of the Parish Council to present any reports and attendances at formal functions

8 Report of the Clerk on: -  
(a) Items from the last meeting

9 Correspondence  
1. DALC – various circulars  
2. Tower Mint Ltd – Commemorative Medal for Queen's 90<sup>th</sup> birthday

10 Finance  
(a) Accounts for Payment  
(b) To consider any amendments to the Risk Assessment  
(c) To appoint the internal auditor for 2015/16

11 To consider Planning Applications

12 Police Issues/Speed Limits/Road Safety

13 Saxon Gate at Newton Village Development, Stenson Road

14 Lengthsman Scheme

15 Environment

16 To receive any update on the proposed Parish Boundary Changes

17 Consultations

- (a) DCC – Highways Asset Infrastructure survey (deadline = 30<sup>th</sup> March)
- (b) DCC – Bus consultation, proposal to withdraw subsidised local bus services (deadline = 24<sup>th</sup> April 2016)
- (c) SDDC – Charitable Collection Policy (deadline = 18<sup>th</sup> March 2016)

- 18 To receive feedback and reports
- 19 Items for information only
  - (a) Reports from Meetings attended
  - (b) Notification of Forthcoming meetings

#### PART II – CONFIDENTIAL INFORMATION

- 20 To move the following resolution - “That in view of the confidential nature of the business about to be transacted (in respect of the personal situation of an employee which could result in legal proceedings) it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw.”
- 21 Date of next Parish Council meeting – 21<sup>st</sup> April 2016

#### **CONFIDENTIAL SECTION**

No items have been raised.

## **CLERK's REPORT – March 2016**

### AGENDA No

#### 8. Matters from last meeting

As Cllrs will have seen in the various DALC circulars, there is a grant available from the Transparency Fund to Parish Councils with a turnover of under £25,000. This grant funding is to enable small Councils to purchase its own laptop and scanner in order to meet with the new Transparency Rules and the new Audit Regime coming into effect in 2017. Currently this Parish Council uses the Clerk's personal computer and printer for its administration; thus the Clerk has made an application to the Transparency Fund so that this Parish Council can have its own IT equipment.

All matters raised at the last meeting have been raised with the various departments and authorities.

Min 458/15 a) & c) + 471/15 SDDC has confirmed that that the trees on Fox Close POS will be removed during the winter maintenance schedule and before the end of February 2016. SDDC has confirmed that the work on the trees is scheduled to take place before the end of February 2016. Zoe Sewter is liaising with the contractors about the reduction in height of hedges around the open spaces. Council are asked to advise if this work has been carried out.

Mins 478/15a) + 491/15 + 511/15 + 517/15

Developers have been contacted about insulation panels and plastic sheets which blew over from the Development. The developers stated that any rubbish was not theirs, but agreed to clear the hedging. The Clerk has emailed the developers on several occasions requesting that the rubbish is removed. The larger panels have been removed and the developers requested to clear the remaining rubbish.

Min 498/15 d) + 511/15 The bin at Tregony Way and Fox Close has not been replaced; the Clerk has reported this to SDDC

Min 519/15 d) The goal mouths at Fox Close POS are still badly rutted. The Clerk will continue to press SDDC for action to be undertaken but has been advised that it is not possible to undertake any action due to the weather. Consideration of various solutions are being made by SDDC.

Min 531/15 The Clerk has placed information about Speedwatch onto the website, but no expressions of interest have yet been received. In the interim, the police undertook a small speed survey on Wragley Way and it has been established that a VAS has been installed on the Derby City side on Grampian Way.

Min 538/15a) & Min 519/15 a) The door on the rubbish bin by the railway bridge is broken. The Clerk has reported this to SDDC. No action has yet been taken by SDDC to repair.

Min 519/15 b) & Min 538/15 b) The shrub beds on Grampian Way have been attended to but the debris has been left behind. The Clerk has reported this to SDDC and the rubbish is to be removed and Cllr Shepherd agreed to pursue the matter at the last meeting.

Min 538/15 c) Further to the report of the cut back trees on Wragley Way, information about the necessary permission required to carry out tree work has been placed on the website.

Min 542/15 – Any information relating to bus services which needs to be placed at the newly installed bus stop, is for the bus company to install.

10c) Appointment of Internal Auditor for 2015/16

It is recommended that Brian Wood is appointed as the internal auditor for 2015/16

11. Planning Matters

Applications

None

Decisions

9 2016 0039 – The retrospective application for a single storey side extension at 2 Glendon Road, Stenson Fields  
GRANTED

16. Boundary Review

No further information or updates have been received.